



# LEYBURN TOWN COUNCIL

## Market and Burial Authority

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### MEETING OF THE FULL COUNCIL SUMMONS

**Monday 15<sup>th</sup> April 2024**

**To Members of the Town Council,**

Councillors, Philip Holder, Carol-Ann Howe, Alison Laws, Richard Sanderson (Chairman).

You are summoned to attend the meeting of Leyburn Town Council that will be held at 7pm on Monday 15<sup>th</sup> April 2024, in the Oak Room, Thornborough Hall, Leyburn, DL8 5AB.

Your presence is summoned for transacting the business outlined in the Agenda below.

The meeting is open to the press and public unless the Council do otherwise RESOLVE to enter a closed session where members of the public and press are excluded. Please note members of the public are invited to address the Council at this meeting at 7pm.

Signed *Charlotte Smith*

Clerk to Town Council

Date: 9.4.2024

Signed:

Date:



# LEYBURN TOWN COUNCIL

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### AGENDA

#### 24.78 PUBLIC REPRESENTATIONS

24.79 **APOLOGIES** - To receive apologies for absence and consider approving reasons given.

24.80 **DECLARATION OF INTEREST** -To receive any **Declaration of Interest** under the Council's Code of Conduct or Members' Register of Interest.

24.81 **MINUTES OF MEETING** held on Monday 18<sup>th</sup> March & EOM Tuesday 2<sup>nd</sup> April 2024.

#### 24.82 REPORTS

a. **Leyburn Police Report.**

b. **Reports from meetings attended by Councilor's.**

c. **Update from the Leyburn Town Plan Groups.**

d. **Events**

- LDWA Walking Group A Foot in the Dales A 50-mile/5,500ft circuit of the Yorkshire Dales for experienced walkers and runners.
- Yellow Yorkshire
- North Yorkshire Council flood event

#### 24.83 PLANNING INFORMATION

a. **REF:** ZD23/00581/FULL **Proposal:** Permission for Proposal of Garden Shed **Location:** Oak Lea 1 The Mount Richmond Road Leyburn **GRANTED**

#### 24.84 PLANNING APPLICATIONS AND DECISIONS

- a. **REF:**ZD24/00172/FULL **Proposal:** Replace 5 no Existing Wooden Windows and 1 no Wooden Door and Frame with UPVC Windows to Match Existing Design **Location:** Greyson Cottage Grove Square Moor Road Leyburn
- b. **REF:**ZD24/00065/FULL **Proposal:** Change Six 50 cm Wooden Windows to PCV Ones **Location:** 1 Manor Court (north) Moor Road Leyburn
- c. **REF:**ZD24/00146/FULL **Proposal:** Replace Existing Wooden Windows with UPVC **Location:** 5 Manor Court (north) Moor Road Leyburn

Signed:

Date:



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- d. **REF:** ZD24/00167/FULL **Proposal:** Installation of a Changing Places Toilet Pod/Block in the Corner of the Car Park, with Ramp and Dedicated Disabled Parking Space **Location:** Golden Lion Yard Car Park Market Place Leyburn

### 24.85 ACCESSIBILITY

- a. To discuss concerns raised about the accessibility of Thornborough Hall as a public building and take appropriate action.
- b. To discuss concerns raised about accessibility into the Bus Shelter.

### 24.86 CHANGING PLACES TOILET -Update on progress since last meeting.

### 24.87 NATIONAL FLOOD FORUM-

To discuss and take decision on the quotation received to hold a Flood Exhibition in Leyburn (like the event Bellerby had).

### 24.88 KELBERDALE TOILETS

- a. To discuss the recent damage and update.
- b. To discuss the feasibility of Kelberdale toilets
- c. To discuss and take decision on the quotation received for the repair the roof.

### 24.89 POLICIES-

To discuss approval of the following documents:

- a. **Complaints Policy**
- b. **Freedom of information request**
- c. **Health & Safety Policy**
- d. **Oak Room Hire Agreement-** To review.

### 24.90 FINANCE

- a. To **approve** Bank Reconciliation Statement dated 28<sup>th</sup> March 2024.
- b. To **note** budget situation detailed in the current net position.
- c. To approve payments list (Regular Payments made since last meeting) and note receipts list.
- d. To discuss **approval** of invoices awaiting payment.

Signed:

Date:



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**24.91 CO-OPTION OF TOWN COUNCILLORS** -To receive written applications and conduct interviews for the office of Town councillor and to co-opt candidates to fill the existing vacancies.

**24.92 EXCHANGE OF INFORMATION**

**24.93 DATE OF NEXT ORDINARY MEETING: Monday 20<sup>th</sup> May 2024**, in the Oak Room, Thornborough Hall at 7.00 p.m.

Signed:

Date:



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### Appendix

#### Monthly Police Report – Mar 13th – Apr 5th

We do not report crimes whereby victims could be identified, for example Domestic Violence or harassment although they are included in the totals below.

Crimes of note; Between January and April approximately 100 sheep have been taken from the Marske area.

- 7 – Highway disruptions (Floods/Trees/Animals).
- 5 – Road related offences (manner of driving/vehicles without tax or insurance and possible OPL).
- 19 – Abandoned Calls.
- 13 – Suspicious Circumstances.
- 3 – Fraud/Forgery (online/phone).
- 5 – Concern for Safety.
- 14 – Road traffic Collisions (minor).
- 1 – Road traffic Collision (serious).
- 7 – Violence (including dog bites).
- 3 – Civil disputes.
- 2 – Lost/Found.
- 2 – Wildlife/poaching.
- 1 – Anti Social behaviour (personal).
- 1 – ASB (nuisance).
- 1 – Criminal damage.

In total 95 calls were received reporting either the above or making general enquiries.

If you wish to receive information and updates of events/incidents, sign up to North Yorkshire Community messenger either by visiting, <https://www.northyorkshirecommunitymessaging.co.uk> or contact me, [Donald.watson@northyorkshire.police.uk](mailto:Donald.watson@northyorkshire.police.uk), providing your First name, last name, House Number/Name, postcode, Mobile number and email address and I will sign you up.

PCSO 5232 Don Watson  
PC 355 Heather Campbell  
PCSO 5777 Sharon Diamond  
PCSO 5550 Tracie Taylor-Page

Signed:

Date:



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### **Events**

#### A Foot in the Dales Walk

Dear Sir or Madam,

I am the organiser again for this walking event with assistance from others in the club. I liaised with you about it last year.

This is just to let you know that the event is running again and I have attached a flyer with some basic information on it for the general public.

The basic details are below but it is little changed from last year. The route is the same with the same HQ. Most checkpoints are the same but with the current situation with The Green Dragon Inn at Hardraw we may make some slight changes there. I can forward a route GPX file if this helps in identifying the exact route.

Please let me know if you would like me to forward any more information at this time or in the future.

Best regards,  
Jimmy Smith  
The Irregulars LDWA Walking Group

### **EVENT DETAILS**

Running on the weekend of 20/21 July 2024

A 50-mile/5,500ft circuit of the Yorkshire Dales for experienced walkers and runners

Using footpaths, bridleways and quiet roads through the attractive dales of Wensleydale and Swaledale including an ascent of Great Shunner Fell.

#### **Start/Finish:**

Harmby Village Hall, Brook Terrace, Leyburn, North Yorkshire, DL8 5PG GR: SE128895.

#### **Registration:**

Registration 06:30-07:45 on 20 July 2024

#### **Start:**

Start 08:00 on 21 July 2024. To be completed in 22 hours.

Over 18's only. No dogs allowed.

#### **Route & Checkpoints:**

Harmby – Redmire – Haverdale – Muker – Gt Shunner - Hardraw – Bainbridge – Thoraby – West Witton – Harmby

Signed:

Date:



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### Planning

[ZD24/00172/FULL | Full Planning Permission to Replace 5 no Existing Wooden Windows and 1 no Wooden Door and Frame with UPVC Windows to Match Existing Design | Greyson Cottage Grove Square Moor Road Leyburn North Yorkshire DL8 5AQ \(richmondshire.gov.uk\)](#)

[ZD24/00065/FULL | Full Planning Permission to Change Six 50 cm Wooden Windows to PCV Ones | 1 Manor Court \(north\) Moor Road Leyburn North Yorkshire DL8 5DD \(richmondshire.gov.uk\)](#)

[ZD24/00167/FULL | Full Planning Permission for Installation of a Changing Places Toilet Pod/Block in the Corner of the Car Park, with Ramp and Dedicated Disabled Parking Space | Golden Lion Yard Car Park Market Place Leyburn North Yorkshire DL8 5AS \(richmondshire.gov.uk\)](#)

[ZD24/00146/FULL | Full Planning Permission to Replace Existing Wooden Windows with UPVC | 5 Manor Court \(north\) Moor Road Leyburn North Yorkshire DL8 5DD \(richmondshire.gov.uk\)](#)

### Accessibility

#### Thornborough Hall

Accessibility of Thornborough hall the following points were noted for the Council to address:

- Access through the front door- although there is a push button automatic door there is a small step up into the building which electric wheelchairs do not like.
- Length of time the automatic door is open (this wasn't long enough)- this has been changed.
- Back door from the car park- this is not automatic.
- Although there is a doorbell to ring the library for assistance it is not acceptable to be left outside waiting.
- Internal doors- these are not automatic and cannot be opened easily by wheelchair users.
- Proximity of the internal doors on the first floor to the lift
- Lip on floor into the Oak Room.

#### Bus Shelter, Market Place, Leyburn

- No disabled access due to the step
- Will there be ample room inside for a wheelchair?

Signed:

Date: