



LEYBURN TOWN COUNCIL

Market and Burial Authority

MEETING OF THE FULL COUNCIL SUMMONS

Monday 19th February 2024

To Members of the Town Council,

Councillors, Philip Holder, Alison Laws, Richard Sanderson,
Mandy Spenceley (Chairman).

You are summoned to attend the meeting of Leyburn Town Council that will be held at 7pm on Monday 19th February 2024, in the Oak Room, Thornborough Hall, Leyburn, DL8 5AB.

Your presence is summoned for transacting the business outlined in the Agenda below.

The meeting is open to the press and public unless the Council do otherwise RESOLVE to enter a closed session where members of the public and press are excluded. Please note members of the public are invited to address the Council at this meeting at 7pm.

Signed 

Clerk to Town Council

Date: 13.02.2024

Signed:

Date:



LEYBURN TOWN COUNCIL

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AGENDA

24.38 PUBLIC REPRESENTATIONS

24.39 **APOLOGIES** - To receive apologies for absence and consider approving reasons given.

24.40 **DECLARATION OF INTEREST** -To receive any **Declaration of Interest** under the Council's Code of Conduct or Members' Register of Interest.

24.41 **MINUTES OF MEETING**- To consider approving the Minutes of the ordinary meeting held on held on **Monday 15th January 2024** and the Thornborough Hall Committee Meeting held on **3rd April 2023** as a correct record.

24.42 REPORTS

- a. **Leyburn Police Report.**
- b. **Reports from meetings attended by Councilor's.**
- c. **Update from the Leyburn Town Plan Groups.**
- d. **Update from the Clerk on upcoming Events.**

24.43 PLANNING APPLICATIONS AND DECISIONS

- a. **REF: 22/00583/FULL Proposal:** Creation of 4 new dwellings and access (amended description, amended plans and drainage documents)
Location: Land adjacent to Runnymede, Leyburn
- b. **REF: ZD23/00637/FULL Proposal:** Porch on side elevation (Revised Plan Dated 23.1.24) at 41 Brentwood, Leyburn, North Yorkshire DL8 5HW – AMENDED **Location:** 41 Brentwood, Leyburn

24.44 CHANGING PLACES TOILET

- a. **Update on progress since last meeting.**
- b. **Quotes-** To ratify the decision on the quotes received, to appoint a contractor.
- c. **Electrical Kiosk-** To discuss and take decision on appropriate electrical box for the metered connection to the CPT.
- d. **Electric supplier-** To discuss and take decision on the appointment of a supplier- needed to install the electric meter.

Signed:

Date:



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- e. **Land agreement-** To discuss approval of the agreement with NYC.

24.45 MARKET

- a. **Permission Request** – Discuss request made by Grinton District Church Council to hold their annual car boot sale on Monday 27th May 2024.

24.46 UTILITIES

- a. **Contract renewal-** To discuss and take decision on the utility contracts due for renewal.

24.47 FINANCE

- a. To **approve** Bank Reconciliation Statement dated 31st January 2024.
- b. To **note** budget situation detailed in the current net position.
- c. To **approve** payments list note receipts list.
- d. To discuss **approval** of invoices awaiting payment.
- e. To discuss approval of reimbursement towards SLCC Fees.
- f. **Internal audit review** – update.

24.48 THORNBOROUGH HALL

- a. **Update on the recent leaks & repairs.**
- b. **Heating system-** To discuss the concerns raised by the hall users about the current heating system and temperatures.
- c. **Replacement carpet top floor corridor-** To discuss and take decision on the quotations received.

- d. **EXCLUSION OF THE PRESS AND PUBLIC** - to consider passing the following resolution: *“That in accordance with the Public Bodies (Admissions to Meeting) Act 1960 (as extended by s.100 of the Local Government Act 1972), the press and public be excluded from the meeting during the consideration of the following matter on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Local Government Act 1972.”*

The meeting will re-convene in a closed session after item 24.48c with the press and public excluded due to the nature of the business detailed below being prejudicial under the Public Bodies (Admission to Meetings) Act 1960.

- e. **Rental rate review-**To review the current rate.
- f. **Service charge review-** To review the current rate.

24.49 EXCHANGE OF INFORMATION

- 24.50 **DATE OF NEXT ORDINARY MEETING: Monday 18th March 2024**, in the Oak Room, Thornborough Hall at 7.00 p.m.

Signed:

Date:



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Appendix

Police Report

Monthly Police Report - Jan 5th – Feb 7th 2024

We do not report crimes whereby victims could be identified, for example Domestic Violence or harassment although they are included in the totals below.

Crimes of note; 7th Jan thieves entered the changing room at Cawkhill Park during a Rugby match stealing several mobile phones and purses, transactions were also carried out on the stolen bankcards. Overnight 26th Jan, 2 Quad bikes were stolen from the Carpley Green area, one fitted with a tracker was later recovered in the Bradford area. Overnight 4th Feb, Burglary at Yorebridge House an amount of cash was taken. Overnight 5th Feb, a Quad bike and a generator were stolen from the Wensley area.

21 – Suspicious Circumstances.

8 – Violence/stalking/harassment.

9 – Road related offences (manner of driving/vehicles without tax or insurance and possible OPL).

12 – Road Traffic Collisions (minor).

2 – RTC (serious).

1 – Criminal Damage.

9 – Concern for Safety.

16 – Abandoned Calls (misdialled / pocket dial).

2 – Wildlife / Poaching.

13 – Highway Disruption (Floods/Trees/Animals).

7 – Theft.

3 – Anti Social Behaviour nuisance.

3 – Burglary.

1 – Fraud (online/phone)

In total 146 calls were received reporting either the above or making General enquiries.

If you wish to receive information and updates of events/incidents, sign up to North Yorkshire Community messenger either by visiting, <https://www.northyorkshirecommunitymessaging.co.uk> or contact me, Donald.watson@northyorkshire.police.uk, providing your First name, Last name, House Number/Name, Postcode, Mobile number and email address and I will sign you up.

PCSO 5232 Don Watson

PC355 Heather Campbell

PCSO 5777 Sharon Diamond

PCSO 5550 Tracie Taylor-Page

Signed:

Date:



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Planning

REF: 22/00583/FULL_Proposal: Full planning permission for the creation of 4 new dwellings and access (amended description, amended plans and drainage documents) **AMENDED**
<https://planning.richmondshire.gov.uk/onlineapplications/applicationDetails.do?activeTab=externalDocuments&keyVal=RH2QDKNALDN00>

REF: ZD23/00637/FULL

Proposal: Full Planning Permission for Porch on side elevation (Revised Plan Dated 23.1.24) at 41 Brentwood, Leyburn, North Yorkshire DL8 5HW - **AMENDED**

Location: 41 Brentwood, Leyburn

<https://planning.richmondshire.gov.uk/onlineapplications/applicationDetails.do?activeTab=externalDocuments&keyVal=S4U9PINAGNP00>

Signed:

Date: