



# LEYBURN TOWN COUNCIL

## Market and Burial Authority

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### MEETING OF THE FULL COUNCIL SUMMONS

**Monday 15<sup>TH</sup> January 2024**

**To Members of the Town Council,**

Councillors, Bill Henry, Philip Holder, Alison Laws, Richard Sanderson,  
Mandy Spenceley (Chairman).

You are summoned to attend the meeting of Leyburn Town Council that will be held at 7pm on Monday 15<sup>th</sup> January 2024, in the Oak Room, Thornborough Hall, Leyburn, DL8 5AB.

Your presence is summoned for transacting the business outlined in the Agenda below.

The meeting is open to the press and public unless the Council do otherwise RESOLVE to enter a closed session where members of the public and press are excluded. Please note members of the public are invited to address the Council at this meeting at 7pm.

Signed 

Clerk to Town Council

Date: 9.1.24



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### AGENDA

#### 24.0 PUBLIC REPRESENTATIONS

24.1 **APOLOGIES** - To receive apologies for absence and consider approving reasons given.

24.2 **DECLARATION OF INTEREST** -To receive any **Declaration of Interest** under the Council's Code of Conduct or Members' Register of Interest.

24.3 **MINUTES OF MEETING** held on Monday 11<sup>th</sup> December 2023.

#### 24.4 REPORTS

- a. Leyburn Police Report.
- b. Reports from meetings attended by Councilor's.
- c. Update from the Leyburn Town Plan Groups.
- d. Update from the Clerk on upcoming Events.

#### 24.5 PLANNING INFORMATION

- a. **REF: ZD/23/00569 Proposal:** Full Planning permission for proposed extension and loft conversion **Location:** 17 Riseber, Leyburn **GRANTED**

#### 24.6 PLANNING APPLICATIONS AND DECISIONS

- a. **REF: ZD23/00639/VAR: Proposal:** Variation to 18/00455/FULL to reduce the size of the new building **Location:** Maythorne Farm, Leyburn
- b. **REF: ZD23/00364/Full Proposal:** Change an Existing Dwelling into Bedsits and Flats to Provide Staff Accommodation - Amended Layout Plan / Reduction in bedsits / flats from 8 to 7 **Location:** Washfold Farm Moor Road Leyburn DL8 5JZ
- c. **REF: ZD23/00637/FULL Proposal:** Porch on side elevation **Location:** 41 Brentwood Leyburn DL8 5HW

#### 24.7 CHANGING PLACES TOILET

- a. Update on progress since last meeting.
- b. **Quotes-** To discuss and take decision on the quotes received, to appoint a contractor to book the works in before the deadline.



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- c. **Planning permission-** To discuss and take decision on the application for planning permission.

### 24.8 LAND

- a. **Town Squares Land rent review of rates for 2024-25–** To review the land rental rates for the pub tables and shops from 1st April 2024.

### 24.9 MARKET

- a. **Market rental rates-** Review the rental rates from 1st April 2024.
- b. **Market electric rates-** Review the electric charges taking into consideration the current electric rates.

### 24.10 RIPON CATHEDRAL RURAL FORUM

- a. **Membership-** To discuss and take decision on if the Council wish to become a member of the Rural Forum.
- b. **Representative-** To nominate a member to be a point of contact and representative at the Forum.

### 24.11 THORNBOROUGH HALL

- a. **Meeting date-** To set a date for the next Committee meeting.

### 24.12 EXCLUSION OF THE PRESS AND PUBLIC - to consider passing the following resolution:

***“That in accordance with the Public Bodies (Admissions to Meeting) Act 1960 (as extended by s.100 of the Local Government Act 1972), the press and public be excluded from the meeting during the consideration of the following matter on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Local Government Act 1972.”***

**The meeting will re-convene in a closed session after item 24.12 with the press and public excluded due to the nature of the business being prejudicial under the Public Bodies (Admission to Meetings) Act 1960.**

### 24.13 TENDERS

- a. **Tender 310 Shawl Playing fields-** To note the price increase from April 2024.



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- b. Tender 314-** To discuss and appoint a contractor for the installation & Maintenance of the 2024 Christmas Lighting display.
- c. Tender 316-** To discuss and appoint a contractor for the Cleaning of the Market Shelter 2024-25.

### 24.14 FINANCE

- a.** To **approve** Bank Reconciliation Statement dated 29<sup>th</sup> December 2023.
- b.** To **note** budget situation detailed in the current net position.
- c.** To approve payments list (Regular Payments made since last meeting) and note receipts list.
- d.** To discuss **approval** of invoices awaiting payment.
- e. 2024-25 Budgets-** To approve LTC budget for 2024-25.
- f. Precept Demand-** To approve the 2024-25 precept demand required from North Yorkshire Council in accordance with Section 41 of the Local Government Finance Act 1992.
- g. Internal audit review – update.**

### 24.15 EXCHANGE OF INFORMATION

**24.16 ANNUAL PARISH MEETING-** Set a date for the Annual Parish Meeting (to be held between 1 March and 1 June).

**24.17 DATE OF NEXT ORDINARY MEETING: Monday 19<sup>th</sup> February 2024,** in the Oak Room, Thornborough Hall at 7.00 p.m.



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### Appendix

#### Monthly Police Report – 4th Nov 2023 – 5th Jan 2024

Firstly let me wish you all Happy and prosperous New Year.

We do not report crimes whereby victims could be identified, for example Domestic Violence or harassment although they are included in the totals below.

- 13 – Theft
- 39 – Suspicious Circumstances
- 30 – Road Traffic Collisions (minor)
- 2 – RTC (serious)
- 15 – Road Related offences (manner of driving / vehicles without tax or insurance and possible OPL)
- 18 – Violence
- 16 – Concern for Safety
- 8 – Antisocial behaviour nuisance
- 3 – ASB personal
- 34 - Abandoned Calls (misdialled / pocket dials)
- 1 – Industrial accident
- 7 – Criminal damage
- 3 – Missing Persons
- 21 – Highway Disruptions (Floods/Ice/Trees/Animals)
- 6 – Burglary (Quad bikes taken)
- 2 – Poaching (the latest of which had equipment and vehicle seized)
- 2 – Fraud (online/phone)
- 1 – Drugs
- 2 – Stolen motor vehicles (1x motorcycle, 1 x Quad not as a result of Burglary)

In total 183 calls were received reporting either the above or making General enquiries.

The numbers may seem high, however they are this time over a two monthly period.

If you wish to receive Information and updates of events/incidents, sign up to North Yorkshire Community messenger either by visiting the NYP website or contact me, Donald.watson@northyorkshire.police.uk, providing your First name, Last name, House Number/Name, Postcode, Mobile number and email address and I will sign you up.



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Stop Scams UK. If you think as a result of a phone call that someone is trying to trick you into handing over money or personal details – Stop, hang up and ring 159 to speak directly to your Bank. It works in the same way as 101 for the Police or 111 for the NHS.

The Team will continue attending Parish/Council meetings and local Community Groups duties permitting.

PCSO 5232 Don Watson, PC 355 Heather Campbell, PCSO 5777 Sharon Diamond, PCSO 5550 Tracie Taylor-Page

### **Planning**

**REF: ZD23/00639/VAR:** Variation to 18/00455/FULL to reduce the size of the new building at Maythorne Farm, Leyburn DL8 5HL.

[ZD23/00639/VAR | Variation of Condition No 1 Attached to North Planning Permission 18/00455/FULL to reduce the size of the new building | Maythorne Farm Leyburn Yorkshire DL8 5HL \(richmondshire.gov.uk\)](https://planning.richmondshire.gov.uk/onlineapplications/applicationDetails.do?activeTab=externalDocuments&keyVal=RWCMYWNAFY700)

**REF: ZD23/00364/Full** Full Planning Permission to Change an Existing Dwelling into Bedsits and Flats to Provide Staff Accommodation - Amended Layout Plan / Reduction in bedsits / flats from 8 to 7 at Washfold Farm Moor Road, Leyburn North Yorkshire DL8 5JZ - AMENDED PROPOSAL

<https://planning.richmondshire.gov.uk/onlineapplications/applicationDetails.do?activeTab=externalDocuments&keyVal=RWCMYWNAFY700>

**REF: ZD23/00637/FULL** PROPOSAL: Full Planning Permission for Porch on side elevation  
LOCATION: 41 Brentwood Leyburn North Yorkshire DL8 5HW APPLICANT: Mr & Mrs Jackson

<https://planning.richmondshire.gov.uk/onlineapplications/applicationDetails.do?activeTab=externalDocuments&keyVal=S4U9PINAGNP00>