



# LEYBURN TOWN COUNCIL

## Market and Burial Authority

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### MEETING OF THE FULL COUNCIL SUMMONS

**Monday 18<sup>th</sup> March 2024**

**To Members of the Town Council,**

Councillors, Philip Holder, Alison Laws, Richard Sanderson,  
Mandy Spenceley (Chairman).

You are summoned to attend the meeting of Leyburn Town Council that will be held at 7pm on Monday 18<sup>th</sup> March 2024, in the Oak Room, Thornborough Hall, Leyburn, DL8 5AB.

Your presence is summoned for transacting the business outlined in the Agenda below.

The meeting is open to the press and public unless the Council do otherwise RESOLVE to enter a closed session where members of the public and press are excluded. Please note members of the public are invited to address the Council at this meeting at 7pm.

Signed 

Clerk to Town Council

Date: 12.3.24

Signed:

Date:



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### AGENDA

#### 24.51 PUBLIC REPRESENTATIONS

24.52 **APOLOGIES** - To receive apologies for absence and consider approving reasons given.

24.53 **DECLARATION OF INTEREST** -To receive any **Declaration of Interest** under the Council's Code of Conduct or Members' Register of Interest.

24.54 **MINUTES OF MEETING** held on Monday 15<sup>th</sup> January 2024.

#### 24.55 REPORTS

- a. Leyburn Police Report.
- b. Reports from meetings attended by Councilor's.
- c. Update from the Leyburn Town Plan Groups.
- d. Update from the Clerk on upcoming Events.

24.56 **CONSULTATIONS**- To note the following consultations by North Yorkshire Council:

- a. Lets talk food
- b. Cost of living
- c. Joint Local Health and Wellbeing Strategy

#### 24.57 PLANNING INFORMATION

- a. **REF:** ZD23/00581/FULL **Proposal:** Proposal of Garden Shed  
**Location:** 1 The Mount Richmond Road Leyburn **GRANTED**
- b. **REF:** ZD23/00555/FULL **Proposal:** Replacement Wooden Windows with UPVC Windows **Location:** 2 Manor Court Leyburn DL8 5DD **GRANTED**

#### PLANNING APPLICATIONS AND DECISIONS

- c. **REF** ZD24/00065/FULL **Proposal:** to Change Wooden Windows to PCV Ones **Location:** 1 Manor Court (north), Leyburn DL8 5DD
- d. **REF:** CTIL 11092623 **Proposal:** PROPOSED UPGRADE TO EXISTING RADIO BASE STATION INSTALLATION AT CTIL 11092623 **Location:** Hill Top Farm, DL8 5DJ NGR E: 410830 N: 491090.

Signed:

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**24.58 CEMETERY MEMORIAL ENQUIRY-** To discuss and take decision on the application received for a memorial headstone.

**24.59 CHANGING PLACES TOILET**

- a. **Update on progress since last meeting.**

**24.60 HIGHWAYS**

- a. **Road traffic regulation act 1984 – section 23 proposed zebra crossing A6108 Richmond Road, Leyburn-** To discuss and make comments.

**24.61 MARKET**

- a. **Permission request-** To discuss and take decision on the request from Wensley Village Hall to hold their annual Car Boot Sale on Monday 1<sup>st</sup> April 2024.

**24.62 POLICIES**

- a. **Council Risk Assessment-** Review.
- b. **Health & Safety Policy.**

**24.63 FINANCE**

- a. To **approve** Bank Reconciliation Statement dated 29<sup>th</sup> February 2024.
- b. To **note** budget situation detailed in the current net position.
- c. To approve payments list (Regular Payments made since last meeting) and note receipts list.
- d. To discuss **approval** of invoices awaiting payment.

**24.64 EXCLUSION OF THE PRESS AND PUBLIC** - to consider passing the following resolution: to consider passing the following resolution:

“That in accordance with the Public Bodies (Admissions to Meeting) Act 1960 (as extended by s.100 of the Local Government Act 1972), the press and public be excluded from the meeting during the consideration of the following matter on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Local Government Act 1972.”

**24.65 WAYLEAVE AGREEMENT-** To discuss and take decision on the Wayleave Agreement for Grove Square, Leyburn.

**24.66 THORNBOROUGH HALL**

Signed:

Date:



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- a. **Barclays Agreement 2024-25-** To discuss and take decision on the agreement.
- b. **Replacement Carpet-** To discuss and take decision on the quotations received for replacement of the top floor corridor carpet.
- c. **Ground floor redecoration-** To discuss and take decision on the quotations received.
- d. **Repairs Office 9-** To discuss the items for repair raised by tenant.

### 24.67 EXCHANGE OF INFORMATION

24.68 **DATE OF NEXT ORDINARY MEETING: Monday 15<sup>th</sup> April 2024**, in the Oak Room, Thornborough Hall at 7.00 p.m.

Signed:

Date:



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### Appendix

#### Monthly Police Report

Monthly Police Report - Jan 5th – Feb 7th 2024

We do not report crimes whereby victims could be identified, for example Domestic Violence or harassment although they are included in the totals below.

Crimes of note; 7th Jan thieves entered the changing room at Cawkhill Park during a Rugby match stealing several mobile phones and purses, transactions were also carried out on the stolen bankcards. Overnight 26th Jan, 2 Quad bikes were stolen from the Carpley Green area, one fitted with a tracker was later recovered in the Bradford area. Overnight 4th Feb, Burglary at Yorebridge House an amount of cash was taken. Overnight 5th Feb, a Quad bike and a generator were stolen from the Wensley area.

21 – Suspicious Circumstances.

8 – Violence/stalking/harassment.

9 – Road related offences (manner of driving/vehicles without tax or insurance and possible OPL).

12 – Road Traffic Collisions (minor).

2 – RTC (serious).

1 – Criminal Damage.

9 – Concern for Safety.

16 – Abandoned Calls (misdialled / pocket dial).

2 – Wildlife / Poaching.

13 – Highway Disruption (Floods/Trees/Animals).

7 – Theft.

3 – Anti Social Behaviour nuisance.

3 – Burglary.

1 – Fraud (online/phone)

In total 146 calls were received reporting either the above or making General enquiries.

Dear Clerks, Chairs and Councillors,

We have been asked to circulate this information to our North Yorkshire members. The consultation is open and closes on 31 March 2024.

Signed:

Date:



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[North Yorkshire Health and Wellbeing Board](#) has written a new joint local health and wellbeing strategy for the county, which sets out the proposed priorities for action, and ideas for working together to achieve them. The aim of the joint local health and wellbeing strategy is to improve people's health and reduce health inequalities.

The Board is taking the draft strategy out for public consultation until 31<sup>st</sup> March 2024. There are several ways to take part, including a survey (with easy read version), on-line events and informal drop-in events at local libraries. The strategy documents, the survey and event details are available on the council's consultation web page, and paper copies will be available from libraries: [www.northyorks.gov.uk/WellbeingStrategyConsultation](http://www.northyorks.gov.uk/WellbeingStrategyConsultation)

### **The One Thing community conversations**

North Yorkshire Health and Wellbeing Board is very interested in hearing from a wide range of communities in North Yorkshire, including those who are sometimes called 'seldom-heard' or 'marginalised', to find out what matters most to them. However, the Board knows that reading a strategy document and filling in a survey isn't for everyone, and they are therefore hoping that local community-based organisations such as local councils could assist them with a more informal approach.

If you have events, community groups, coffee mornings, etc, already planned during the consultation period, would you be able to fit in a short conversation about health and wellbeing, and about 'The One Thing' people would like to see happen to improve health and wellbeing for them, their community and where they live? To help with the conversations, the North Yorkshire Health and Wellbeing Board has attached a brief facilitator guide and a pro-forma to capture feedback.

Thank you for your assistance with the consultation and for helping the Board find out what matters about health and wellbeing for our communities. If you have any questions, please contact North Yorkshire Health and Wellbeing Board at- [HASConsultation@northyorks.gov.uk](mailto:HASConsultation@northyorks.gov.uk).

Yours sincerely,

Ruth Batterley  
Team Support & Member Liaison Officer

Signed:

Date:



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### Planning

#### **ZD23/00581/FULL**

<https://planning.richmondshire.gov.uk/onlineapplications/applicationDetails.do?activeTab=externalDocuments&keyVal=S3C3SDNAGIY00>

#### **ZD24/00065/FULL**

<https://planning.richmondshire.gov.uk/onlineapplications/applicationDetails.do?activeTab=externalDocuments&keyVal=S8J52FNAGYJ00>

#### **CTIL 11092623**

PROPOSED UPGRADE TO EXISTING RADIO BASE STATION INSTALLATION AT CTIL 11092623 HILL TOP FARM – LEYBURN, HILL TOP FARM, MOOR ROAD, LEYBURN, DL8 5DJ, NGR E: 410830 N: 491090.

Cornerstone is the UK's leading mobile infrastructure services company. We acquire, manage, and own over 20,000 sites and are committed to enabling best in class mobile connectivity for over half of all the country's mobile customers. We oversee works on behalf of telecommunications providers and wherever possible aim to:

- promote shared infrastructure

maximise opportunities to consolidate the number of base stations

- significantly reduce the environmental impact of network development

Cornerstone is in the process of identifying a suitable site in the LEYBURN area for a radio base station to maintain and improve existing levels of service provision. The purpose of this letter is to consult with you and seek your views on our proposal before proceeding with the works. We understand that you are not always able to provide site specific comments, however, Cornerstone is committed to consultation with communities on our mobile telecommunications proposals and as such would encourage you to respond. As part of Cornerstone's continued network improvement program, there is a specific requirement for an upgrade to the existing installation at this location to provide enhanced coverage and capacity, and new 5G coverage ensuring that this area of LEYBURN has access to the latest technologies. This upgraded site will also ensure that we will be able to continue to utilise the same site and maintain, enhance and provide new 5G service provision in the area as well. Mobiles can only work with a network of base stations in place where people want to use their mobile phones or other wireless devices. Without base stations, the mobile phones, and other devices we rely on simply won't work. Please find below the details of the proposed site: - Our technical network requirement is as follows: CTIL 11092623 HILL TOP FARM – LEYBURN

Signed:

Date:



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The site is needed to provide enhanced 2G, 3G, 4G coverage and capacity as well as new 5G service provision to ensure that customers experience access to the latest technologies currently available. The installation will also meet the extra demands on the network in this area as new technologies improve increasing the demand for 4G and 5G technologies. The Government recognises that widespread coverage of mobile connectivity is essential for people and businesses. People expect to be connected where they live, work, visit and travel. That is why the Government is committed to extending mobile geographical coverage further across the UK, with continuous mobile connectivity provided to all major roads and to being a world leader in 5G. This will allow everyone in the country to benefit from the economic advantages of widespread mobile coverage. As well as improved mobile signal, 5G networks are also crucial to drive productivity and growth across the sectors that local areas are focusing on through their emerging Local Industrial Strategies. Enabling and planning for 5G implementation is central to achieving the Government's objective to deliver prosperity at the local level and enable all places to share in the proceeds of growth. The Government is determined to ensure the UK receives the coverage and connectivity it needs. To this end, the Government wants to be a world leader in 5G, the next generation of wireless connectivity, and for communities to benefit from the investments in the new technology. The case for 5G is compelling as it will bring faster, more responsive and reliable connections than ever before. More than any previous generation of mobile networks, it has the potential to improve the way people live, work and travel, and to deliver significant benefits to the economy and industry through the ability to connect more devices to the Internet at the same time, creating the so-called "Internet of Things". This will enable communities to manage traffic flow and control energy usage, monitor patient health remotely, and increase productivity for business and farmers, all through the real-time management of data. The demand for mobile data in the UK is increasing rapidly, and as households and businesses become increasingly reliant on mobile connectivity, the infrastructure must be in place to ensure supply does not become a constraint on future demand. The preferred Cornerstone option is as follows: HILL TOP FARM – LEYBURN, HILL TOP FARM, MOOR ROAD, LEYBURN, DL8 5DJ, NGR E: 410830 N: 491090. The proposed works comprise Removal of the top section of the existing tower and associated antennas, dish and RRUs. Installation of a new tower section and headframe complete with 6 No. antennas, 15 No. RRUs and 2 No. 300mm dishes. All other works within the existing equipment cabin. The operators are proposing to upgrade their existing installation to ensure the latest high quality, reliable, secure communications technology is able to be provided from this location. The amendments to the existing scheme are essential in order that customers' handheld devices continue to operate for the purposes in which they have become accustomed, accessible wherever they are whether that be indoors or outside. As this is an existing ground-based installation, this is sequentially the most preferable site for the operators to upgrade their existing service provision to this cell area. As such, no other options have been considered.

The Local Planning Authority must register and our records of other potential sites have already been reviewed, the policies in the Development Plan have been taken into account and the planning history of the site has been examined. All Cornerstone installations are designed to be fully compliant with the public exposure guidelines established by the International Commission on Non-Ionizing Radiation Protection (ICNIRP). These guidelines have the support of UK Government, the European Union and they also have the

Signed:

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formal backing of the World Health Organisation. A certificate of ICNIRP compliance will be included within the Regulation 5 notification. In order to give you time to send your comments or request further information, we commit to allow at least 14 days before proceeding with the works. This 14-day period starts from the date at the top of this letter. We would also be grateful if you could please advise of any local stakeholders or groups that might like to make comments. For your information pre-consultation letters and a set of plans have been sent to the local ward councillors for Leyburn & Middleham Ward (Cllr K. Sedgwick), the local MP and Planning officers. We look forward to receiving any comments you may have on the proposal within 14 days of the date of this letter. Should you have any queries regarding this matter, please do not hesitate to contact me (quoting cell number [CTIL 11092623])

Yours faithfully

E Johnstone

Eilidh Johnstone Acquisition Surveyor Acquisition Clarke Telecom Tel: +44 161 785 4500 Email: Eilidh.Johnstone@Clarke-Telecom.com (for and on behalf of Cornerstone)

### **Highways**

125406 Proposed Zebra Crossing

[www.northyorks.gov.uk/traffic-regulation-orders](http://www.northyorks.gov.uk/traffic-regulation-orders).

Signed:

Date: