



# LEYBURN TOWN COUNCIL

## Market and Burial Authority

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### DRAFT Minutes of the Meeting of the Thornborough Hall Committee to be held virtually on Thursday 29th April at 7.00pm.

Present: Cllr Alderson      Cllr Medley      Cllr Sanderson      Cllr Spenceley  
          Cllr Walker          Cllr Wood  
Clerk: Mrs C Smith      Deputy Clerk: Ms R Hurst

**21.45 PUBLIC REPRESENTATIONS-** None.

**21.46 APOLOGIES** – None received.

**21.47 DECLARATION OF INTEREST** – Cllr Sanderson item 21.49, Cllr Alderson items 21.51, 21.54, 21.55.

**21.48 MINUTES OF MEETING-** held on **Monday 27th July 2020** – **Approved** as a correct record.

#### **21.49 THORNBOROUGH HALL ROOF REPAIRS**

- a. **Update**-Cllr Sanderson updated the Council that the roofing repairs are now complete. The entire valley gutter has been replaced; the Library bay windows have been repaired, pointed and painted.
- b. **Library Repairs**—It was **resolved** to obtain new quotations for the internal repairs to the Library.

#### **21.50 STORAGE**

- a. **Food bank storage space**- It was **resolved** to provide storage space for the Leyburn Food Bank and to advertise the old spare chairs for sale.
- b. **Boiler House clear out**- Cllr Sanderson will take a look and arrange a date to organise making space for the flood kit to be stored.

**21.51 KEYLESS DOOR ENTRÉE SYSTEM-** A new automatic door system was discussed and considered to be a viable option. It was **resolved** to obtain quotations for a keyless automatic door system.



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- 21.52 WEDDING LICENSE-** It was **resolved** to renew the wedding License with NYCC for Thornborough Hall.
- 21.53 EXCLUSION OF THE PRESS AND PUBLIC** it was **resolved** “That in accordance with the Public Bodies (Admissions to Meeting) Act 1960 (as extended by s.100 of the Local Government Act 1972), the press and public be excluded from the meeting during the consideration of the following matter on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Local Government Act 1972 by virtue of the paragraph specified against the item.”
- 21.54 LEASE RENEWALS-** It was **resolved** to issue new leases to the following tenants:
- a. **Office 9-** O’Reillys Wealth Management.
  - b. **Offices 10 & 11-** O’Reillys Chartered Accountants.
  - c. **Office14-** Mr J Eddington.
- 21.55 RENTAL RATES-** The Council discussed the rental rates and **resolved** to review the rental rate for the following tenants:
- a. **Office 9-** O’Reillys Wealth Management.
  - b. **Offices 10 & 11-** O’Reillys Chartered Accountants.
  - c. **Office14-** Mr J Eddington.
- 21.56 EMPLOYMENT MATTERS**
- a. **Retirement of the evening Caretaker-** The Council discussed the retirement of the evening caretaker and **resolved** that the offices would only require cleaning twice a week.  
**Action: Clerk to issue a tender for evening cleaning.**
  - b. **Weddings-** The Council discussed the resignation of the Wedding Hostess and **resolved** to interview applicants for the position.

**Action: Staffing Committee to arrange dates for interviews.**