



LEYBURN TOWN COUNCIL

Market and Burial Authority

DRAFT MINUTES of the Thornborough Hall Committee meeting held in the Oak Room, Thornborough Hall, Tuesday 23rd February at 7pm

Present: Cllr Barker Cllr Holder Cllr Laws
 Cllr Sanderson Cllr Spenceley Clerk-MRS C Smith

- 23.45 PUBLIC REPRESENTATIONS-** None.
- 23.46 APOLOGIES –** None.
- 23.47 DECLARATION OF INTEREST–** None.
- 23.48 MINUTES OF MEETING HELD ON THURSDAY 4TH AUGUST 2022-** Approved as a correct record.
- 23.49 SERVICE CHARGE-** Deferred.
- 23.50 OAK ROOM CHARGES**
- a. **Oak Room general hire-** The Committee **resolved** to increase some of the room hire charges (appendix 1).
- b. **Oak Room Wedding Rates-** The Committee **resolved** to leave the rates the same, as these were increased in August 2022.
- 23.51 PAT TESTING-** The Committee **resolved** to appoint Hawsworth.
- 23.52 THORNBOROUGH HALL MAINTENANCE**
- a. **Flooring-** The Committee **resolved** to appoint Custom LVT Flooring to replace the ground flooring with Karndean heritage Clifton 04 tiles, with plain tiles in the back foyer.
- b. **Tender 305-** The Committee **resolved** to appoint Andrew Foster, Redmire to carry out the Library repair work.
- 23.53 EXCHANGE OF INFORMATION-** None.
- 23.54 DATE OF NEXT MEETING-** To be confirmed.



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Appendix

Draft Minutes can be viewed using the following link:

<https://leyburntowncouncil.gov.uk/documents/th-minutes/>

Thornborough Hall Room Hire Rates

Charges:

Oak Room

Per Hour

£9.00

BUSINESS RATES

£50.00

(i.e. business meetings NYCC)

OTHER CHARGES:

ART EXHIBITIONS

Business rate

ELECTION (Full Day)

£300.00

VAT at 20% to be added to hire charges

- £12.00 LOCK UP FEE ON BOOKINGS UP TO 5.30- 10 P.M.
- A LATE LOCK UP FEE OF £24 TO BE CHARGED AFTER 10