



LEYBURN TOWN COUNCIL

Market and Burial Authority

DRAFT Minutes of Shawl Meeting Held in Oak Room Tuesday, 6th February 2024 at 6.30p.m

Present: Mr I Bell, Cllr A Laws, Mrs M Iveson, Miss S Medley, Mrs A Newstead, Mrs M Parry, Mr D Robinson Cllr R Sanderson, Miss T Walker, Mrs M Wood,
Clerk- MRS C Smith Assistant Clerk- MRS S Fowler

24.27 Public Representations. None

24.28 Apologies - received from Cllr M Spenceley and Cllr P Holder

24.29 Declaration Of Interest – received from David Robinson in item 24.31a.

24.30 Minutes of Meeting (Appendix 1) - To consider approving the Minutes of the meeting held on **Tuesday 08th October 2023** as a correct record. Accepted pending amendment to include that Mrs A Newstead wanted it noted that she is not receiving email copies of agenda

- a. **Accessibility**-The Committee discussed ways to make path more accessible to map and viewpoint. It was noted that the prime seat needs to be accessible for wheelchair users. The Committee resolved to obtain quotes and fetch this back to the next meeting.

Action: Clerk to obtain quotations for the installation of plastic matting.

24.31 Shawl Grazing

- a. **Applications**- The committee discussed the applications received and **resolved** to offer the grazing to the applicants in order.

Action: Clerk to contact and inform applicants.

- b. **Grazing Agreement** – The Committee reviewed the agreement and resolved to
Increase rent to £300
Make thistle spraying the responsibility of the tenant
Include a clause in that rent will be reviewed every 12 months.

Action: Clerk to make amendments to contract.

24.32 Shawl Water –The Committee received and update from the Clerk that a substantial refund has been received from Business Stream and there is only £209 still outstanding. The Committee requested that Business Stream is contacted again regarding further refund and that a date is obtained for the replacement of the Shawl water pipe.



LEYBURN TOWN COUNCIL

Market and Burial Authority

Action: Clerk to contact John Ellerton re pipe work and Business Stream to be chased for outstanding monies.

24.33 ACCOUNTS (for information)

- a. Budget situation as detailed- Noted.
- b. Income and expenditure as detailed- Noted.

24.34 Exchange of Information & Future Agenda Items. None.

24.35 Annual meeting- Thursday 9th May 6:30pm

24.36 Date and time of Next Meeting- Thursday 9th May after Annual Meeting.

DRAFT