



LEYBURN TOWN COUNCIL

Market and Burial Authority

MEETING OF THE FULL COUNCIL SUMMONS

Monday 17th July 2023

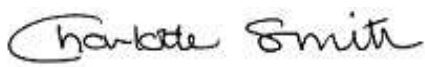
To Members of the Town Council,

Councillors, Keith Barker, Philip Holder, Alison Laws, Richard Sanderson,
Mandy Spenceley (Chairman).

You are summoned to attend the meeting of Leyburn Town Council that will be held at 7pm on Monday 17th July, in the Oak Room, Thornborough Hall, Leyburn, DL8 5AB.

Your presence is summoned for transacting the business outlined in the Agenda below.

The meeting is open to the press and public unless the Council do otherwise RESOLVE to enter a closed session where members of the public and press are excluded. Please note members of the public are invited to address the Council at this meeting at 7pm.

Signed 

Clerk to Town Council

Date: 10.7.23



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AGENDA

- 23.128 PUBLIC REPRESENTATIONS**
- 23.129 APOLOGIES** - To receive apologies for absence and consider approving reasons given.
- 23.130 DECLARATION OF INTEREST** -To receive any **Declaration of Interest** under the Council's Code of Conduct or Members' Register of Interest.
- 23.131 MINUTES OF MEETING**- held on Monday 20th June 2023– To approve the Minutes of the meeting as a correct record.
- 23.132 REPORTS**
- Leyburn Police Report.**
 - Reports from Meetings Attended By Councilor's.**
 - Update from the Leyburn Town Plan Groups.**
 - Update from the Clerk on Upcoming Events**
- 23.133 PLANNING INFORMATION**
- Ref:** ZD23/00223/LBC **Proposal:** Listed Building Consent for Internal and External Alterations in Association with the Decommission of Existing Bank **Location:** 9 Market Place, Leyburn, DL8 5BQ **GRANTED**
 - Ref:** 22/00323/Full **Proposal:** Change of Use from Former Joiners Workshop to Two Bedroom Dwelling (Amended Plans Received to Address Impact on Heritage Assets) (Revised Plans with Removed Terrace)**Location:** Former Joiners Workshop, Richmond Rd **GRANTED**
 - Ref:** ZD23/00247/Full **Proposal:** Proposed Rear Porch Extension **Location:** Old Church Hall, Harmby Road, Leyburn, DL8 5FE **GRANTED**
- 23.134 PLANNING APPLICATIONS AND DECISIONS** – to include discussion of applications:
- Ref:** ZD23/00338/Full **Error! Reference source not found. Proposal:** New Slurry Tower Store to Support the Farming Enterprise **Location:** Maythorne Farm, Leyburn, DL8 5HL (Extension requested 14.06.23)



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- b. **Ref:** ZD23/00344/Full **Proposal:** Dormer Extension to the Rear
Location: 125 Dale Grove, Leyburn, DL8 5GA
- c. **Ref:** ZD23/00317/NMA **Proposal:** Non Material Amendment to Planning Permission 22/00323/Full **Location:** Workshop at High Street, Leyburn, DL8 5AQ
- d. **Ref:** ZD23/00364/FULL **Proposal:** Change an Existing Dwelling into Bedsits and Flats to Provide Staff Accommodation **Location:** Washfold Farm Moor Road, Leyburn
- e. **Ref:** ZD23/00360/FULL **Proposal:** Installation of 2 no Fixed Glazed UPVC Frame Windows, Colour Matched to Existing Windows to be Installed into an Existing Steel Frame, Oak Clad First Floor Balcony **Location:** Kirkwood Hall Harmby Road Leyburn.
- f. **Ref:** ZD23/00375/FULL **Proposal:** Low Level Solar Panels **Location:** Mason Cottage Wensley Road Leyburn North Yorkshire

23.135 CHRISTMAS EVENT- To discuss the organisation of an event for Christmas.

23.136 MARKET

- a. **Permanent Trader Application-** To discuss and take decision on the applications received from Vintage Gems.

23.137 TRAINING- To discuss and consider if councillors would be interested in Carbon Literacy training (YLCA email).

23.138 HIGHWAYS

- a. **Traffic Regulation Order-** To discuss and agree comments on the proposed TRO for the loading bay outside co-op.
- b. **VAS Sign-** To discuss the proposal to purchase a Vehicle Activated Sign.
- c. **30MPH Speed Limit Extension –** To discuss and agree comments on the extension of a 30MPH speed limit proposal on Moor Road.
- d. **Planned Highways Maintenance-** To discuss concerns raised over the planned road closure to the A684 for maintenance and take appropriate action.

23.139 LAND

- a. **CPT-** update.

Signed:

Date:

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- b. Remembrance Day-** To discuss approval of permission to use the Market Place for the Remembrance Day parade on Sunday 12th November 2023

23.140 THORNBOROUGH HALL

- a. Paving repairs-** To discuss and take decision on the quotations received.

23.141 FINANCE

- a.** To **approve** Bank Reconciliation Statement dated 30th June 2023.
- b.** To **note** budget situation detailed in the current net position.
- c.** To approve payments list (Regular Payments made since last meeting) and note receipts list.
- d.** To discuss **approval** of invoices awaiting payment.

23.142 EXCLUSION OF THE PRESS AND PUBLIC - to consider passing the following resolution:

“That in accordance with the Public Bodies (Admissions to Meeting) Act 1960 (as extended by s.100 of the Local Government Act 1972), the press and public be excluded from the meeting during the consideration of the following matter on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Local Government Act 1972.”

The meeting will re-convene in a closed session after item 23.142 with the press and public excluded due to the nature of the business being prejudicial under the Public Bodies (Admission to Meetings) Act 1960.

- a. Contracts-** To discuss and take decision on the concerns raised by the contractor.

23.143 EXCHANGE OF INFORMATION

23.144 DATE OF NEXT MEETING: Monday 21st August 2023, in the Oak Room, Thornborough Hall at 7.00 p.m.



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Appendix

Draft Minutes

Can be viewed using the link below:

<https://leyburntowncouncil.gov.uk/documents/minutes-2022/>

Monthly Police Report – June 11th – July 10th

We do not report crimes whereby victims could be identified, for example Domestic Violence or harassment, although they are included in the totals below.

Crime of note; overnight 13th – 14th June persons used a stone to break a display window in Hawes and stole a 1970 blue Raleigh Chopper Bike.

8 - Road related offences (reports of possible OPL or manner of driving).

5 – Anti Social Behaviour (Nuisance).

3 – ASB (personal).

32 – Abandoned calls (miss-dials).

13 - Road Traffic collisions (minor).

14 – Suspicious circumstances (door to door sellers/suspicious vehicles).

1 – Crime related incident.

9 – Violence (includes dog bites).

1 – Criminal damage.

1 – Burglary.

4 – Theft.

3 - -Fraud. (Amazon , Sky and calls stating suspicious activity on bank accounts attempting to obtain banking details).

Members of the team will over the coming month be attending as many Parish and town council meetings, duties permitting. We will also be attending local community groups for a chat and provide advice on any security or other issues raised.

Don't forget, if you haven't already, to sign up to North Yorkshire Community messaging. To sign up please visit

<https://www.northyorkshirecommunitymessaging.co.uk>. You can also catch up on the North Yorkshire Police Facebook site.

PCSO Don Watson

PC355 Heather Campbell

PCSO 5777 Sharon Diamond

PCSO 5550 Tracie Taylor-Page



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Planning Items

[ZD23/00338/FULL | Full Planning Permission for a New Slurry Tower Store to Support the Farming Enterprise | Maythorne Farm Leyburn North Yorkshire DL8 5HL \(richmondshire.gov.uk\)](#)

[ZD23/00344/FULL | Full Planning Permission for Dormer Extension to the Rear | 125 Dale Grove Leyburn North Yorkshire DL8 5GA \(richmondshire.gov.uk\)](#)

[ZD23/00317/NMA | Non Material Amendment to Planning Permission 22/00323/FULL | Workshop At High Street Leyburn North Yorkshire DL8 5AQ \(richmondshire.gov.uk\)](#)

[ZD23/00364/FULL](#)

<https://planning.richmondshire.gov.uk/online-applications/applicationDetails.do?activeTab=externalDocuments&keyVal=RWCMYWNAFY700>

[ZD23/00360/FULL](#)

<https://planning.richmondshire.gov.uk/online-applications/applicationDetails.do?activeTab=externalDocuments&keyVal=RWASAGNAFXX00>

[ZD23/00375/FULL](#)

<https://planning.richmondshire.gov.uk/online-applications/applicationDetails.do?activeTab=externalDocuments&keyVal=RWLW9JNAFY00>