



LEYBURN TOWN COUNCIL

Market and Burial Authority

MEETING OF THE FULL COUNCIL SUMMONS MONDAY 19th June 2023

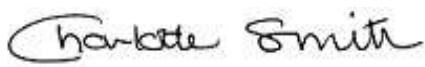
To Members of the Town Council,

Councillors, Keith Barker, Philip Holder, Alison Laws, Richard Sanderson,
Mandy Spenceley (Chairman).

You are summoned to attend the meeting of Leyburn Town Council that will be held at 7pm on Monday 19th June, in the Oak Room, Thornborough Hall, Leyburn, DL8 5AB.

Your presence is summoned for transacting the business outlined in the Agenda below.

The meeting is open to the press and public unless the Council do otherwise RESOLVE to enter a closed session where members of the public and press are excluded. Please note members of the public are invited to address the Council at this meeting at 7pm.

Signed 

Clerk to Town Council

Date: 13.6.2023

Signed:

Date:



LEYBURN TOWN COUNCIL

Market and Burial Authority

AGENDA

23.113 PUBLIC REPRESENTATIONS

23.114 **APOLOGIES** - To receive apologies for absence and consider approving reasons given.

23.115 **DECLARATION OF INTEREST** -To receive any **Declaration of Interest** under the Council's Code of Conduct or Members' Register of Interest.

23.116 **MINUTES OF MEETING**- held on Monday 15th May 2023– To approve the Minutes of the meeting as a correct record.

23.117 REPORTS

- a. **Leyburn Police Report.**
- b. **Reports from Meetings Attended by Councilor's.**
- c. **Update from the Clerk on Upcoming Events**

23.118 PLANNING INFORMATION

- a. **RDC Ref: 23/00164/Full Proposal:** First Floor Extension to East Elevation to Create a Bedroom with Window to West Elevation
Location: Button Barn, Wensley Road, DL8 5ED **GRANTED**

PLANNING APPLICATIONS AND DECISIONS – discussion of applications:

- b. **NY Ref: ZD23/00060/Other Proposal:** Consultation with Local Planning Authority in Respect of a Temporary Holiday Site (Maximum Number of Units Per Night 80 Including all Tents and Caravans **Location:** Craken House Farm, Mill Lane, Leyburn, North Yorkshire
- c. **NY Ref: ZD23/00287/Full Proposal:** Demolish the Existing Garage and Replace with a Single Storey Flat Roof Extension **Location:** 6 Bolton Court, Leyburn, North Yorkshire, DL8 5HS
- d. **NY Ref: ZD23/00293/Full Proposal:** Remove Existing Conservatory from Rear of Property and Replace it with Full Width Single Storey Flat Roof Extension **Location:** 21 Cliff Drive, Leyburn, North Yorkshire, DL8 5EX
- e. **NY Ref: ZD23/00309/VAR Proposal:** Variation of Conditions 1 & 3 attached to 20/00367/Full to allow for 2 additional Glamping units and slightly larger wash house/utility block and change of pod style
Location: Mason Cottage, Wensley Road, Leyburn

Signed:

Date:



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- f. **NY Ref:** ZD23/00300/**Full Proposal:** Front Roof Elevation to be Stripped of Existing Concrete Hardrow Slates and Fit New Concrete Slates, Colour Dark Stone **Location:** 72b High Street, Leyburn DL8 5AQ

23.119 COMMITTEES & WORKING PARTIES

- a. To review the current Committees and Committee names.
- b. To set Terms of Reference for any new Committees created.

23.120 LAND

- a. **CPT-** Update and the take decision on a way forward with the proposal.
- b. **Parking** – To discuss and take decision on seeking legal advice.

23.121 CEMETERY

- a. **Cemetery charges-** To review the Cemetery fees.

23.122 PLAY AREA REPAIRS-

To discuss and take decision on the quotations received for repair of:

- a. The net climbing frame
- b. The inclusive mirage swing seat

23.123 THORNBOROUGH HALL

- a. **Office 8** – To discuss the reimbursement for replacement blind.

23.124 GRANTS-

To consider the S137 request received from

- a. **Leyburn Primary School PTFA.**

23.125 FINANCE

- a. To **approve** Bank Reconciliation Statement dated 31st May 2023.
- b. To **note** budget situation detailed in the current net position.
- c. To approve payments list (Regular Payments made since last meeting) and note receipts list.
- d. To discuss **approval** of invoices awaiting payment.
- e. To discuss the current long standing debtors and decide on appropriate action.

23.126 EXCHANGE OF INFORMATION

23.127 DATE OF NEXT MEETING-

Monday 17th July 2023.

Signed:

Date:



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Appendix

Draft Minutes Can be viewed using the link below:

<https://leyburntowncouncil.gov.uk/documents/minutes-2022/>

Dales Police Report Monthly Police Report – May 12th – Jun 10th

We do not report crimes whereby victims could be identified, for example Domestic Violence or harassment, although they are included in the totals below.

- 1 – Road Traffic Accident (injury)
- 14 – RTC (minor)
- 38- Abandoned calls (misdialled/pocket dials)
- 14- Suspicious Circumstances (door to door sellers/ suspicious vehicles etc.)
- 11- Violence
- 3-Antisocial Behaviour
- 4-Theft
- 1-Fraud
- 1-Burglary
- 2-Criminal damage.

In total in the reporting period, for the areas covered by Leyburn, 184 calls were received covering a variety of incidents.

Leyburn Police station coverage is an area encompassing Arkengarthdale, Swaledale from Hudswell to the border with Cumbria, Wensleydale from the Hambleton to Cumbria borders, Bishopdale, Coverdale and small off-shoot dales, as such it can be seen that it is still a low crime area.

During the reporting period the Leyburn Safer Neighbourhood Team have participated in community engagement such as assisting in a general garden tidying up at Kirkwood Hall and conducting operations with the mini police (pupils at Hawes Primary school).

Patrols were also deployed to monitor and engage with the movement of the Traveller Community on their annual move through the dales on route to Appleby Horsefair.

Up- coming events are; Cuppa with a copper at The Cornmill , Bainbridge TBC and Bakewell Askrigg 11th July giving a chance to meet the team informally for a chat.

Operation Byways will also be carried out in conjunction with our Traffic officers and the National Parks Rangers, checking on the movement of vehicles along Green lanes in the area. We are also asking that you sign up to North Yorkshire Police Community messaging. To sign up, please visit.

<https://www.northyorkshirecommunitymessaging.co.uk>. You can also view events on the North Yorkshire Police Facebook site.

PCSO Don Watson, PC355 Heather Campbell, PCSO 5550 Tracie Taylor-Page, PCSO 5777 Sharon Diamond

Signed:

Date:



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Planning Items

[23/00060/OTHER | Consultation with Local Planning Authority in Respect of a Temporary Holiday Site \(Maximum Number of Units Per Night 80 Including all Tents and Caravans\) | Craken House Farm Mill Lane Leyburn North Yorkshire DL8 5HF \(richmondshire.gov.uk\)](#)

[ZD23/00287/FULL | Full Planning Permission to Demolish the Existing Garage and Replace with a Single Storey Flat Roof Extension | 6 Bolton Court Leyburn North Yorkshire DL8 5HS \(richmondshire.gov.uk\)](#)

[ZD23/00293/FULL | Full Planning Permission to Remove Existing Conservatory from Rear of Property and Replace it with Full Width Single Storey Flat Roof Extension | 21 Cliff Drive Leyburn North Yorkshire DL8 5EX \(richmondshire.gov.uk\)](#)

[ZD23/00309/VAR | Variation of Conditions 1 and 3 Attached to Planning Permission 20/00367/FULL to allow for 2 No additional glamping units and slightly larger wash house / utility block and change of pod style | Mason Cottage Wensley Road Leyburn North Yorkshire DL8 5ED \(richmondshire.gov.uk\)](#)

[ZD23/00300/FULL | Full Planning Permission for Front Roof Elevation to be Stripped of Existing Concrete Hardrow Slates, New Breathable Felt and Laths, and Fit New Concrete Slates, Colour Dark Sone | 72B High Street Leyburn North Yorkshire DL8 5AQ \(richmondshire.gov.uk\)](#)

Signed:

Date: