



LEYBURN TOWN COUNCIL

Market and Burial Authority

Minutes of the Meeting of the above named Council convened by the Council held in the Oak Room, Thornborough Hall on Monday, 17th February 2020 at 7.00pm.

PRESENT: Cllr Alderson Cllr Beswick Cllr Medley Cllr Holder Cllr Sanderson Cllr Spenceley
Cllr Walker Cllr Wood District Cllr Amsden
Clerk- Mrs C Smith Deputy Clerk- Ms R Hurst

20.34 PUBLIC REPRESENTATIONS

A resident raised concerns over the state of the Costa Coffee building, including the problem of pigeon droppings on the pavement and surrounding areas.

20.35 APOLOGIES – Cllr Sedgwick.

20.36 DECLARATIONS OF INTEREST

Cllr Medley **item 20.39** as a member of The Dalesman's Club Committee.

Cllr Sanderson **item 20.44** Cemetery management.

Cllr Wood **item 20.41c** as a relative of one of the tenants & pecuniary interest in **item 20.43**.

20.37 MINUTES OF MEETING- held on **Monday 20th January 2020–Approved** as a correct record.

20.38 REPORTS

a) Leyburn Police Report (Report Attached Appendix 1).

b) Reports from Meetings Attended By Councillors.

Cllr Medley attended the Library Volunteer Group meeting and meeting with RDC regarding the Tour de Yorkshire (TDY).

Cllr Alderson reported the Emergency Resilience Group has nearly completed the Emergency Plan and that the group will meet again to organise volunteers to assist in implementing the plan in an emergency (If you are interesting in volunteering please contact the Council office).

Cllr Sanderson reported back from the TDY meeting inviting Cllrs and residents to attend the Events Committee meeting on Wednesday 19th February at 7pm in the Wensleydale suite, Thornborough Hall.

c) Update from the Leyburn Town Plan Groups- None.

d) Update from the Clerk on Upcoming Events.- None.

20.39 PLANNING

PLANNING INFORMATION

a) RDC Ref: 19/00792/FULL Proposal: Full Planning Permission for Proposed Rear Extension **Location: 3 Shawl Terrace, Leyburn, North Yorkshire, DL8 5DA** **GRANTED**

b) RDC Ref: 19/00717/FULL Proposal: Proposed Change of Use from a Dwelling to an Office Space Including Additional Parking Space as Revised by Drawing Received 17.12.19 to Omit Footpath. **Location: 11 Grove Square, Moor Road, Leyburn** **GRANTED**

c) RDC Ref: 19/00787/AA Proposal: Advertisement Consent for 1 No Internally Illuminated Pole Sign, 1 No Non Illuminated Approach Sign and 2 Internally Illuminated Land Rover Facility Signs. **Location: Lloyd Landrover, 1 Badger Court, Harmby Road Business Park** **GRANTED**



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PLANNING APPLICATIONS AND DECISIONS

- d) **RDC Ref: 13/00064/PERS Proposal:** Premises Licence Application
Location: Wensleydale Brewery, Unit 4, Badger Court, Leyburn, DL8 5BF **No objections**
- e) **RDC Ref: 20/00001/FULL Proposal:** Full Planning Permission for 2 No Doors from Timber to Composite on Front Elevation and All Windows from Timber to Sliding Sash PVCU on the Front and Rear Elevations **Location:** 6 and 6a Railway Street, Leyburn, North Yorkshire, DL8 5AY
No Objections- As long the windows comply with the conservation guidelines for Leyburn.
- f) **Proposal:** Premises Licence Application **Location:** The Dalesman Club, 5 Commercial Square, Leyburn. **No Objections**

20.40 MARKET

- a) **Signage** - The Council **resolved** to purchase additional parking suspension signage from the Parking Shop.
- b) **Permission request from St Andrews Church, Grinton to hold their annual car boot sale - Approved.**

20.41 LAND

- a) **Permission for May Fair** - The Council **resolved** to grant permission to Mr Murphy from the 13th May to 17th May 2020 and **approved** the use of the whole Market Place for the weekend.
- b) **Ice Cream kiosk Pitch** -The Council **approved** the request from Brymor for a larger pitch area.
- c) **Pub Table Rates** - The Council **resolved** to increase the rate to 30p per sq/m.
- d) **Pub Table Agreements** - The Council **resolved** to issue Annual Permits as a replacement for the Agreements. Permits are to detail reference to the Council Debtors Policy and all methods of payment.

20.42 MAINTENANCE

- a) **Water Management** - The Council **resolved** to appoint Genex to carry out the Legionella Risk Assessments for Kelberdale Toilets and Thornborough Hall.

20.43 PLAYING FIELDS

- a) **ROSPA Report remedial work** - The Council **resolved** to appoint RM Wood to carry out the remedial work required.

20.44 CEMETERY

- a) **Fence** - The Council **deferred** this item to the next meeting in order to take into consideration a wider variety of permanent fencing.
- b) **Leveling Graves** –The Council **resolved** to approve the leveling of the new Cemetery area to make ground maintenance easier.

Agenda Items March: Cemetery Fence & Review of the Cemetery Rules

20.45 FINANCE

- a) Bank Reconciliation Statement dated **31st January 2020- Approved**
- b) Budget situation circulated for information.
- c) Invoices awaiting payment- **Approved**



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- d) Payments list (Regular Payments made since last meeting) **approved** and receipts list **noted**.
- e) Direct debit mandate to Cathedral Hygiene for the washroom services- **Approved and signed** by bank signatories.
- f) **Payroll Software**- The Council **resolved** to renew the user licence with Moneysoft for the Payroll Software.

20.46 EXCLUSION OF THE PRESS AND PUBLIC-

The Council passed the following resolution:

"That in accordance with the Public Bodies (Admissions to Meeting) Act 1960 (as extended by s.100 of the Local Government Act 1972), the press and public be excluded from the meeting during the consideration of the following matter on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Local Government Act 1972 by virtue of the paragraph specified against the item."

- a) **Leases** –The Council **resolved** to appoint Scotts Wright to draw up a new Grazing License for the land at Yarker Bank.
- b) **Registration of Quarries**- The Council **resolved** to continue with the application to the land registry.

20.47 EXCHANGE OF INFORMATION

Cllr Waites reported that the waste bin by the Market Shelter was damaged in the storms and that the defibrillator batteries have been checked.

20.48 DATE OF NEXT MEETINGS TO BE HELD IN THE OAK ROOM, THORNBOROUGH HALL

Monthly Council Meetings- Monday 16th March & Monday 20th April at 7pm

The Annual Town Meeting -Tuesday 14th April at 7pm, if any electors would like to contribute to the Agenda please contact the Clerk.

The Annual Meeting of the Council- Tuesday 12th May at 7pm.

Meeting closed

By Order of the Council.



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APPENDIX 1

Dale Police Report March 2020 edition:

The following incidents of note have occurred in the Dales area –

On 14th January a serious road traffic collision occurred involving a single care between Carperby and Redmire. We would like to thank those members of the public who were first on the scene and called the emergency services/gave first aid etc and what was an extremely traumatic incident.

Around 10pm on 21st Jan thieves attempting to steal a quad bike in Hawes were disturbed by a neighbour and left empty handed, heading towards Oughtershaw. Vehicle and suspects matching the description given were stopped in Buckden by Officers and members of local Rural Watches and four males were subsequently arrested, pending continuing investigations.

During the day sometime between 23rd Jan – property just outside Bellerby was burgled between 8:30am and 12:30pm. An amount of cash was stolen but it is believed that thieves may have been targeting the owners Landrover Defender. A blue Ford car has been identified as possibly being involved and was seen around the Mount Drive area of Leyburn around 9am that day – anyone who may have seen such a vehicle acting suspiciously please contact PC 414 at Leyburn Station - especially those with dashcams/CCTV.

On 24th Jan – 2 x £20 fake Scottish notes used to pay for goods in a business in Aysgarth. Around this time a fake £20 Scottish note was used in a shop in Hawes.

Between 25th – 27th January three vehicles on Woodburn Drive in Leyburn have been found with damaged tyres. It is not confirmed whether the damage has been deliberately caused and the incidences linked but please be vigilant and do come forward if you have any info relating to this.

On 4th Feb between 08:00am – 3:30pm, a property in Newton Le Willows, near to Aysgarth Prep School was broken into and items to the value of approx. £4,500 were taken. Investigations are continuing and we ask anyone who may have witnessed anything suspicious to contact us on '101'.

In the last four weeks we have had 10 telephone scam incidences reported to us; five of the victims gave personal/banking details before to realising they were being scammed and out of those 10 victims, money paid out has totalled approx. £10,000. Never give out your banking/personal details to callers you cannot verify. Also, never let anyone access your computer remotely unless you have instructed THEM to do so!

PCSO Lucy Osborn
Leyburn and the Dales Safer Neighbourhood Team