



# LEYBURN TOWN COUNCIL

## Market and Burial Authority

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### Minutes of the above named Council convened by the Council held virtually on Monday 16<sup>th</sup> November at 7.00pm.

**Present:** Cllr Alderson    Cllr Beswick    Cllr Holder    Cllr Medley  
Cllr Sanderson    Cllr Spenceley    Cllr Wood  
**District Cllr's Amsden & Sedgwick**  
**Clerk:** Mrs C Smith    **Deputy Clerk:** Ms R Hurst

**20.231 PUBLIC REPRESENTATIONS-** Cllr Sedgwick updated the Council on the Safer Roads Meeting; the road from the mini roundabout near the Bolton Arms down to Tennants Auction House will be resurfaced and work will commence in February on the new roundabout on Railway St near the Sandpiper Inn. The road lighting scheme on A6108 Richmond Road, Leyburn will install new street lighting up to the mini roundabout at the junction with Dale Grove.

Cllr Sedgwick reminded the Council that the Unitary Authority proposals are in and will be submitted on the 6<sup>th</sup> December.

**20.232 APOLOGIES** – Received and approved from Cllr Waites & Walker.

**20.233 DECLARATION OF INTEREST** –Cllr Sanderson in item 20.237.

**20.234 MINUTES OF MEETING-** held on Monday 19<sup>th</sup> October 2020 **approved** as a correct record.

#### **20.235 REPORTS**

**a. Leyburn Police Report (Appendix 1).**

**b. Reports from Meetings Attended By Councillors.**

Cllr Holder reported back on meetings attended regarding the Unitary Authority proposals. The proposals can be viewed using the link below:

<https://www.northyorks.gov.uk/our-proposal-new-unitary-council>

<https://www.get-change-right.com/consultations>



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Cllr Sanderson reported on discussions held about Christmas in Leyburn. There will be a best dressed shop and The Richmondshire Today Best Residential Christmas Display competition alongside other Covid friendly activities. Follow the Leyburn Christmas 2020 Facebook page for the latest news and offers.

<https://www.facebook.com/LeyburnChristmas2020>

- c. **Update from the Leyburn Town Plan Groups.** Cllr Sanderson reported that he has again been in contact with WSP regarding the parking.
- d. **Update from the Clerk on Upcoming Events-** None.

*District Cllr Sedgwick left the Meeting at 19.25pm*

### 20.236 PLANNING APPLICATIONS AND DECISIONS

- a. **RDC Ref: 20/00738/FULL Proposal: Full Planning Permission for Change of Use from Bed and Breakfast Rooms to Holiday Accommodation Location: Oak Lodge, 2 Jenkins Garth, Leyburn, North Yorkshire, DL8 5SP** **No objections**

### 20.237 CEMETERY

- a. **Cemetery Rules-** The Council **resolved** to adopt the Cemetery Management Plan in place of the Cemetery Rules.
- b. **Interment Forms** –The Council **resolved** to use Scribe Cemetery for the interment forms.
- c. **Decoupling** – The Council **resolved** to decouple the Deed of Grant of Exclusive Rights of Burial from the memorials placed on graves. The Council will issue a separate Deed of Grant of Rights to Erect and Maintain a Memorial that relates specifically to memorial rights issued.
- d. **Transfer of Graves-** The Council **resolved** to put in place the transfer of ownership of the Exclusive Right of Burial to comply with the The Local Authorities Cemeteries Order 1977. In the following circumstances transfer of the ownership will be needed:
  - if the registered owner decides to assign the grave to someone else
  - if an application is made for a burial in the grave but the registered owner is deceased



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- if an application to place a memorial or additional inscription on the grave is made but the registered owner is deceased
- if the registered owner has recently died. This makes future arrangements easier if there is a living registered owner.
- e. **Scribe Cemetery-** The Council **resolved** to add the Scribe Cemetery software to our package from 1<sup>st</sup> April 2021.
- f. **New Registers-** The Council **resolved** to purchase a Register of transfers of exclusive right of burial from Shaw's.
- g. **New Memorial Application-** The Council **resolved** to approve the memorial headstone for the late Margaret Ellen Westwood.

### 20.238 TENDERS

- a. **Christmas Lights-** The Council **resolved** to award Tender 302 to E & P Electrics, Bedale.

### 20.239 THORNBOROUGH HALL

- a. **VoIP Phones-** The Council **resolved** to sign up for a VoIP phone system with BT.
- b. **Christmas Operating Hours –** The Council **resolved** to close on Thursday 24<sup>th</sup> December for the Christmas period, reopening on Monday 4<sup>th</sup> January 2021.

*District Cllr Amsden left the meeting at 20.21*

### 20.240 TOILETS

- a. **Wallgate Units –** The Council **resolved** to appoint E & P Electric's to install the repaired wallgate units obtained from RDC.

### 20.241 LAND

- a. **Lease of land at Leyburn Community Primary school-** The Council **resolved** they would like to continue to lease the land for the play area if NYCC will waive the legal fees to draw up a new lease.
- b. **Pub Tables Rental Rates and Market Back Rent-** The Council **resolved** to freeze the pub table fees and Market back rent rates during the second Covid lockdown.



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### 20.242 FINANCE

- a. **Renewal of Scribe Accounts-** The Council **resolved** to renew the Scribe accounts package for another year.
- b. **AGAR-** Completion of the limited assurance review for the year ended 31<sup>st</sup> March 2020 **Noted**.
- c. Bank Reconciliation Statement dated 30<sup>th</sup> October 2020- **Approved**.
- d. Budget situation as detailed - **Noted**.
- e. Invoices awaiting payment – **Approved**.
- f. Payments list (Regular Payments made since last meeting) **approved** and receipts list **noted**.
- g. **Budget & Precept Meeting-** Zoom Meeting scheduled for Monday 7<sup>th</sup> December at 7pm.

### 20.243 EXCHANGE OF INFORMATION

Cllr Sanderson called an extraordinary Meeting of the Council to be held on 23<sup>rd</sup> November at 7pm on zoom to discuss the Unitary Authority proposals.

Cllr Sanderson updated the Council that the repair work to Thornborough Hall roof has now been completed. Recommendations for future maintenance will be circulated to Cllrs for consideration.

Cllr Wood reported a problem of moles in the Cemetery.

The Christmas Markets in Leyburn will take place on Tuesday 22<sup>nd</sup> December and Thursday 31<sup>st</sup> December.

**20.244 DATE OF NEXT MEETING:** Monday December 21<sup>st</sup> 2020 held virtually on zoom at 7.00 p.m.

Meeting closed 21.00



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### Appendix 1

#### Dales Police Report November 2020

I write this as we are in the midst of a second national Coronavirus lockdown. The rules and exemptions are many, but I urge you to take a common sense approach with regular hand washing, maintaining social distancing, wearing a face mask and self-isolating when told to do so by 'track and trace'. There is hopefully light at the end of the tunnel with the possibility of a vaccine coming shortly.

The following incidents of note have occurred in the Dales area this month – Overnight 12th October the Recycling Centre on Moor Road, Leyburn was broken into again and scrap and batteries stolen. Please report any suspicious activity in the area at the time to police.

In the early hours of 29th October unknown persons have entered 7 tractors parked at Washfold Farm on Moor Road at Leyburn, and stolen valuable 'intelliview' screens and GPS systems from within. Any information on this incident please on 101 quoting reference 12200189725.

Floods in early November caught out a number of motorists, who then needed to be rescued. Please approach any floods with extreme caution as most standard vehicles are not designed to go through deep water. A half hour detour is always better than risking a proper soaking and a written-off car!

On the afternoon of 8th November suspected shoplifters were spotted by vigilant staff at Leyburn COOP making off with bottles of whiskey in a red Peugeot car. Police soon intercepted the vehicle, arresting the two occupants, recovering a large quantity of stolen alcohol and suspected laundered money. The two have since been linked to other similar offences around North Yorkshire. This is a good example of members of the public keeping calm heads, noting vital information, such as the car details, and immediately ringing the police. Well done!

About 10:45pm on 10th November thieves were seen taking 2 quad bikes from a farm at High Force in Raydale above Bainbridge. A combination of local



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people, police patrols and the police helicopter were quickly mobilised in a search of the area. Within a couple of hours the quads were found abandoned not far away, with suspect males being seen getting into a car in Bishopdale. The police are now following up leads regarding a suspect vehicle believed connected to the theft. In this case good information sharing and boots on the ground led to the recovery of the stolen items.

Finally, overnight on 10th November Thoraby Post Office was broken into and cash and stamps were stolen in an untidy search. Any information please to police on 101 quoting reference number 12200198411.

PC 558 Julian Sutcliffe

Northern Dales Neighbourhood Police Team