



LEYBURN TOWN COUNCIL

Market and Burial Authority

MEETING OF THE THORNBOROUGH HALL COMMITTEE SUMMONS – 5th February 2024

To Members of the Committee Councillors, Philip Holder, Alison Laws, Richard Sanderson, Mandy Spenceley (Chairman).

You are summoned to attend the meeting of the Thornborough Hall Committee that will be held at 7pm on Monday 5th February 2024 in the Oak Room, Thornborough Hall, Leyburn, DL8 5AB.

Your presence is summoned for transacting the business outlined in the Agenda below.

The meeting is open to the press and public unless the Council do otherwise RESOLVE to enter a closed session where members of the public and press are excluded. Please note members of the public are invited to address the Committee at this meeting at 7pm.

Charlotte Smith

Clerk to Town Council

Date: 30.1.24



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AGENDA

24.18 PUBLIC REPRESENTATIONS

24.19 APOLOGIES - To receive apologies for absence and consider approving reasons given.

24.20 DECLARATION OF INTEREST -To receive any **Declaration of Interest** under the Council's Code of Conduct or Members' Register of Interest.

24.21 MINUTES OF MEETING- To consider approving the Minutes of the meeting held on **3rd April 2023** as a correct record.

24.22 RENTAL RATE REVIEW-To review the current rate.

24.23 SERVICE CHARGE REVIEW- To review the current rate.

24.24 THORNBOROUGH HALL MAINTENANCE

a. Update on the recent leaks & repairs.

b. Replacement carpet top floor corridor- To discuss and take decision on the quotations received.

c. Cleaning contract-To discuss and take decision on the quotation received.

d. Heating system- To discuss the concerns raised by the hall users about the current heating system and temperatures.

24.25 EXCHANGE OF INFORMATION

24.26 DATE OF NEXT MEETING



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Appendix

Draft Minutes can be viewed using the following link:
<https://leyburntowncouncil.gov.uk/documents/th-minutes/>