



LEYBURN TOWN COUNCIL
Market and Burial Authority

Minutes Thornborough Hall Committee Meeting
Tuesday 05th March 2019

PRESENT: Cllr Begley Cllr Medley
 Cllr Pace Cllr Waites
 Cllr Sanderson Cllr Wood

THC30. 1. PUBLIC SPEAKING

None.

THC31. 2. APOLOGIES

Cllr Douthwaite, Cllr Riley.

THC32. 3. DECLARATION OF INTEREST IN AGENDA ITEMS

Councillors Sanderson Item 9.

THC33. 4. MINUTES

Minutes of meeting held on 27th November 2018 were approved as a correct record.

THC34. 5. LIBRARY

5b) To discuss the complaint in relation to the draft in the Library - The Council **resolved** to get the heater next to the RDC desk serviced and to look at replacing the thermostatic radiator valves, bleeding the radiators and flushing the central heating system in the summer.

THC35. 6. ROOM HIRE CHARGES - To review the room hire charges for:

6a) The Oak Room - The Council **resolved** to keep the room hire charges the same pending all other information.

6b) The Wensleydale Suite - The Council **resolved** to keep the room hire charges the same pending all other information.

Action - Check that users have Public Liability Insurance and obtain copies of certificates.

Action - Write to Tenants/Users of Thornborough Hall to inform them that everything is being reviewed.

THC36. 7. LEASES/RENTAL REVIEWS - Councillors resolved to gain quotes for rental reviews for Thornborough Hall and re-look at the leases once the Rent reviews had been done.

Action - To obtain quotes for rent reviews at Thornborough Hall.

THC37. 8. FIRST AID - The Council agreed to send the Clerks on First Aid Training and **resolved** to purchase 2 accident books and refill the First Aid Kits.

Action - To book Clerks onto First Aid Course and purchase accident books and First Aid Kits.

Signed Chairman:

Date:

THC38. 9. UTILITIES - Councillors discussed the comparison quotes received and **resolved** to go with Comms FM if BT could not match the deal. The Council also discussed quotations received for the Library electric and **resolved** to remain with YPO.
Action - Contact BT for Price match.

THC39. 10. REPAIRS AND MAINTENANCE

10a) Roofing Repairs - Cllr Sanderson informed the Committee that the product to be used to repair Thornborough Hall Roof comes with a 20 year warranty. The contractor has agreed to give a warranty for the work but did not specify for how long. If the contractor can give a 10 year warranty the Council **resolved** to accept the quote received.

Action - Cllr Sanderson to contact Contractor to confirm the length of warranty to be given on the work.

10b) Oak Room Sash Windows - Councillors **resolved** to obtain quotations for the repair of the sash windows.

10c) Councillors assessed the condition of the Library ceiling and agreed that at the moment it was safe.

THC40. 11. FINANCE

11a) Budget situation - **Noted.**

11b) Bank reconciliation statement dated 28th February 2019 - **Approved.**

THC41. 9. EXCHANGE OF INFORMATION - Nothing to report.

THC42. 10. DATE OF NEXT MEETING - To be confirmed.

Meeting closed
By Order of the Council.

Signed: