



LEYBURN TOWN COUNCIL

Market and Burial Authority

Minutes of the UCI Committee Meeting held on Thursday 29th August

Present: Cllr Alderson Cllr Beswick Cllr Sanderson Cllr Spenceley Chris Noble Clerk Charlotte Smith

1. APOLOGIES - None

2. DECLARATION OF INTEREST - None

3. UPDATES SINCE LAST MEETING

225m of bunting has been ordered, the road closure has been applied for and we are still awaiting an update from the safety advisory group.

Actions: Clerk to obtain quotations for a banner to go in on the High Street.

Cllr Sanderson to request use of field for an overspill car park.

4. ENTERTAINMENT

d) Live Music- Cllr Spenceley updated the committee on the list of bands for the event.

Actions: Cllr Spenceley to contact bands and arrange time slots.

Clerk to ask Dune stage solutions what is included in the stage sound equipment and how many microphones will be provided?

5. CATERING & TOWN ENGAGEMENT

The Committee resolved to charge £100 pitch fee for caterers and request an additional donation if the day proves very lucrative.

Action: Clerk to write to the pubs in town reminding them that plastic glass should be used for drinks going outside on the day of the event.

6. FUNDING AND SPONSORSHIP Cllr Sanderson confirmed that Yorvik Homes will be a main event sponsor donating £1000.00 towards the cost of the screen for the event.

7. PROGRAMME OF EVENTS- The Committee will go around businesses to gather sponsorship and advertisements for the programme.

Actions- Committee to visit all businesses requesting sponsorship:

-Cllr Spenceley the Black Swan side of the Market Square.

-Cllr Sanderson the business park and Hight Street.

-Cllrs Beswick & Alderson commercial square.

-Chris the co-op side of the Market Place.

-Clerk to visit Costa and contact businesses out of town by telephone.

8. DATE OF NEXT MEETING- Tuesday 10th September, at 6pm in the Oak Room.