



LEYBURN TOWN COUNCIL

Market and Burial Authority

Minutes of the Town Council Meeting held in the Oak Room, Thornborough Hall, Monday 21st August 2023 at 7pm

Present: Cllr Laws Cllr Holder Cllr Sanderson Cllr Spenceley
Cllr Sedgwick Clerk – MRS C Smith
7 Members of the Public PC355 Heather Campbell

23.145 PUBLIC REPRESENTATIONS

A resident of Moor Road reported concerns over HGV traffic, as recently a pedestrian was nearly hit. The Police Officer in attendance reiterated the importance of reporting all incidents and near misses to the Police, this can be done online. The Council were asked to remind the Hill Top farm developers to ensure HGV traffic doesn't come through town.

Actions: The Council to investigate the possibility of 20mph limit as well as ask if it would be possible to create a path on the land behind the houses on Moor Road. Ask Highways for details on placing a weight limit on vehicles coming into town.

23.146 APOLOGIES – Received and accepted from Cllr Barker.

23.147 DECLARATION OF INTEREST – Cllr Spenceley item 23.152.

23.148 MINUTES OF MEETING HELD ON MONDAY 17TH JULY 2023–
Approved as a correct record.

23.149 REPORTS

- a. **Leyburn Police Report (Appendix)-** Residents reported concerns to the Police over speeding, in addition to inconsiderate parking down Wensleydale Avenue, Maythorne and Brentwood during school drop off/pick up. The Police updated the Council that there has been an issue with electric scooter use; the person has been informed that it is illegal to use an electric scooter without insurance and if they are seen again the scooter will be seized.
- b. **Reports from Meetings Attended By Councilor's.** Cllr Holder attended the YLCA talking tables training day alongside the Clerk. This was an informative training day covering a number of subjects all information has been circulated to Cllr's. Cllr Holder also attended a remote

Signed:

Date:



LEYBURN TOWN COUNCIL

Market and Burial Authority

meeting on the Parish Charter; the Charter is now finalized and has been approved.

Cllr Sanderson attended two meetings to discuss the Changing Places Toilet.

c. Update from the Leyburn Town Plan Groups-

Leyburn Community Spirit and Civic Pride

The Community Spirit and Civic Pride Working Group has held its first meeting. The focus for the group is being taken from the 2018 Town Plan. The conclusion of the group was that the following areas should be tackled as soon as possible.

Weeds- Weeding of all areas in the three squares - Commercial Square, Market Square and Grove Square. You may have noticed areas in the Market Square where volunteers have already been busy weeding. Thank you to those people concerned.

Benches – assessment of condition of all benches and planning for repairs and restoration.

Signage – assessment and record of all those which need repairing, removing or adjusting.

Litter- Regular litter picking sessions have now been scheduled throughout the year.

Progress

The first weeding activity has taken place. Look out for the next date.

Assessment of the benches has been completed. The majority of the benches need rubbing down thoroughly before painting. Can you help with this? Have you got the tools or expertise to transform these very important and well used items? Would you like to adopt one?

Assessment of the signage near the centre and on the edge of the town has also taken place and a report written.

Cllr Sanderson updated the group that High Vis vests have been ordered for community volunteers and suggested that the group should set a regular work day each month.



LEYBURN TOWN COUNCIL

Market and Burial Authority

If you would like to join the group or offer suggestions or ideas to add to the schedule please contact Leyburn Town Council clerk@leyburntowncouncil.gov.uk or 01969 622561.

The next meeting will be in September which will be advertised on Facebook and on the notice boards in the town. Please come along. Every little helps!

Sheila Simms gave an update the Council from the HAR BUS meeting attended. Members have gone through all the current bus services and have made suggestions to the timetable to link the bus services up better. Residents are encouraged to complete the North Yorkshire Council [Destination Management Strategy Consultation](#).

d. Update from the Clerk on Upcoming Events- None.

23.150 PLANNING INFORMATION

- a. **Ref:** ZD23/00300/FULL **Proposal:** Roof Elevation to be Stripped of Existing Concrete Hardrow Slates, New Breathable Felt and Laths, and Fit New Concrete Slates **Location:** 72B High St, Leyburn **GRANTED**
- b. **Ref:** ZD23/00287/FULL **Proposal:** Demolish the Existing Garage and Replace with a Single Storey Flat Roof Extension **Location:** 6 Bolton Court, Leyburn, DL8 5HS **GRANTED**

23.151 PLANNING APPLICATIONS AND DECISIONS

- a. **Ref:** THS1562/2024 **Proposal:** Temporary Holiday Site (Maximum Number of Units Per Night 75) Including all Tents and Caravans **Location:** Craken House Farm, Leyburn, DL8 5HF **Ratify Comments sent**

23.152 CHANGING PLACES TOILET

Update since last meeting- Diane Howarth has obtained updated quotes from four companies. Cllrs were issued with the scope of the quotes and the prices for consideration.

Action: Cllr's to look through details and ask any questions on the quotes before the next Town Council meeting.

Signed:

Date:



LEYBURN TOWN COUNCIL

Market and Burial Authority

Applications have been completed for the following grant funding UKSPF, National Lottery, Northern Trains, Local funeral directors & Yorkshire Dales Millennium Trust. £49,000 has been granted so far towards the project.

Cllr Sanderson updated the Council on the meetings with North Yorkshire Council and the Police/ Fire Service. North Yorkshire Council is supportive of the CPT and will assist, but there are reservations from the Police & Fire service over the proposed location at the rear of the Station. The items raised have been highlighted with NY Council Corporate Director of Environment & the Head of Parking.

Action: Diane Howarth to survey the other proposed location in the Car Park and send photos in addition to measurements to update quotes accordingly.

Clerk to request from NY Council where the Yorkshire Water maps can be viewed showing the pipe infrastructure in the Car Park.

- a. **Planning Permission-** The Council confirmed that the quotations for the CPT included the planning permission application.

23.153 EVENTS

- a. **Remembrance Day Traffic Management** - A representative from the Royal British Legion (RBL) attended to voice disappointment that the Police will not be undertaking the road closure for the event. Consequently this may result in there not been a road closure in place to stop the traffic for the 11am silence and the procession to the Church, due to the additional costs of up to £400 for a traffic management. The RBL are having a meeting to discuss this further as this year is expected to be a memorable year to mark the 100 yr. centenary.

Action: Clerk to request a re quote from the traffic management companies detailing 2 options- road closure for 2 min silence and then price for road closure then procession to the Church. Ask Reeth PC for details on traffic management training, to carry out the road closure and traffic management ourselves.

Signed:

Date:



LEYBURN TOWN COUNCIL

Market and Burial Authority

23.154 HIGHWAYS

- a. **Proposed Extension to 30 & 40 mph Speed Limit on the A684 Leyburn-**
No objections.

23.155 LAND

- a. **Adoption of land** – The Council **resolved** that they will not take on the responsibility of the landscaping maintenance of the path between Coverdale & Bishopdale Close. The Council recommend that Yorvik homes request that the land owner takes on this responsibility.

23.156 MARKET

- a. **Parking** – The Council discussed the recent issues with parking on Market Day and **resolved** that additional signage will address this problem.
- b. **Market Charter-** The Council **resolved** to request that they are informed of any Car Boot Sales or Markets within the 6 2/3 mile radius, as stated in the Market Charter.

23.157 PLAY AREAS

- a. **Operational inspections-** The Council **resolved** to appoint Hags to carry out the operational inspection of the equipment Titan & Swingo.

- 23.158 **TRAINING-** The Council **resolved** not to take up the offer of whole Council training from the YLCA as they couldn't commit to attending the training session. Cllr Laws would like to attend further training.

Action: Clerk to clarify the times for remote training sessions.

23.159 FINANCE

- a. Bank Reconciliation Statement dated 31st July 2023 -**approved**.
- b. Budget situation as detailed in the current net position- **noted**.
- c. Payments list **approved** and receipts list **noted**.
- d. Invoices awaiting payment- **approved**.

23.160 EXCHANGE OF INFORMATION

Cllr Sanderson- Report to Highways weeds in wall of the raised path opposite the school (in front of The Mount), these are obstructing view pulling out the junction as well as damaging the walling structure.

Signed:

Date:



LEYBURN TOWN COUNCIL

Market and Burial Authority

Cllr Holder- reported that the white lining in Leyburn needs doing and that there is a current issue with dogs going in the Dale Grove Play Area.

Action: Raise this with Persimmon Homes.

Cllr Laws updated the Council that she has new job for NY Council in Economic Development for Richmondshire.

Members discussed the need to promote the new councillor campaign to get more members as we still have 4 vacancies on the Council.

Action: Clerk to promote the current vacancies on the Council and post an advert on Gate Jobs.

23.161 DATE OF NEXT MEETING: Monday 18th September 2023, in the Oak Room, Thornborough Hall at 7.00 p.m.

Signed:

Date:



LEYBURN TOWN COUNCIL

Market and Burial Authority

Appendix

DRAFT Minutes

Can be viewed using the following link

<https://leyburntowncouncil.gov.uk/documents/minutes-2023/>

Monthly Police Report – July 10th – August 10th

We do not report crimes whereby victims could be identified, for example Domestic Violence or harassment, although they are included in the totals below.

Crimes of note; overnight 13th July a Honda quad bike and sprayer were stolen from the Ellerton Abbey area. Overnight 21st July Theft of 2x pedal cycles from an event at Grinton/Fremington, the bikes were recovered and 2 x persons were arrested. Reported on 22nd July a bale squeeze was stolen from a farm in the Satron area.

10 – Crime Violence

38 – Abandoned calls (pocket dials)

1 – Criminal Damage

8 – Theft (includes theft of diesel from Plant Machinery during road works and theft of Traffic management diversion signs)

16 – Road Traffic Collisions (minor)

6 – Antisocial Behaviour

1 – Attempted Burglary

2 – Fraud/Attempt Fraud (call allegedly from BT to gain access to computer and bank accounts)

1-Burglary

5-Road related offence (manner of driving/possible OPL/vehicles without tax or insurance)

5-Suspicious circumstances (possible poaching/suspicious vehicles)

3-Domestic Incidents

7-Highways disruption (Livestock /Trees in road)

In total 179 calls were received reporting either the above or making general enquiries.

Members of the team will over the coming month be attending as many Parish and Town council meetings, duties permitting. We will also be attending local community groups for a chat and provide advice on any security or other issues raised.

Don't forget, if you haven't already, to sign up to North Yorkshire Community messaging.

<https://www.northyorkshirecommunitymessaging.co.uk>. You can also catch up on the North Yorkshire Police Face book site.

PCSO Don Watson

PC355 Heather Campbell

PCSO 5777 Sharon Diamond

PCSO 5550 Tracie Taylor-Paige

Leyburn Police Station

North Yorkshire Police

Signed:

Date: