



# LEYBURN TOWN COUNCIL

## Market and Burial Authority

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### Minutes of the Town Council Meeting held in the Oak Room, Thornborough Hall, Monday 18<sup>th</sup> July 2023 at 7pm

**Present:** Cllr Barker      Cllr Laws    Cllr Sanderson    Cllr Spenceley  
Cllr Sedgwick    Clerk – MRS C Smith    Cllr Sedgewick  
10 Members of the Public      MRS Diane Howarth

#### **23.128      PUBLIC REPRESENTATIONS-**

Thanks were given to Gillian Aitken and the volunteers who have planted the wild flowers and to NY Council for repairing the fence around the recycling centre.

Concerns were raised over the increasing number of empty buildings in Leyburn, which are in disrepair. The Council share these concerns, however these buildings are privately owned therefore the maintenance of the buildings is out of our control.

Residents reported that the cash machine has not been working for a week, domestic waste been put in the litter bin in the rear car park, blue trade waste bins obstructing the pavement outside the Quaker House, Grove Square and concerns over the obstruction of paths around the Market Square by tables, chairs and shop goods.

**23.129      APOLOGIES**– received from Cllr Holder accepted.

**23.130      DECLARATION OF INTEREST** – Cllr Barker 23.140.

**23.131      MINUTES OF MEETING HELD ON MONDAY 20<sup>TH</sup> JUNE 2023**–  
Approved.

#### **23.132      REPORTS**

**a. Leyburn Police Report** (*Appendix 1*)

**b. Reports from Meetings Attended By Councilor's**

Cllr Spenceley updated the Council that she had spoken to NY Highways discuss concerns raised over the planned road closure to the A684 for maintenance.

Signed:

Date:



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- c. **Update from the Leyburn Town Plan Groups-** Community & Civic Pride group will be meeting on Thursday 20<sup>th</sup> at 7pm in the Oak Room.
- d. **Update from the Clerk on Upcoming Events-** None.

### 23.133 PLANNING INFORMATION

- a. **Ref:** ZD23/00223/LBC **Proposal:** Listed Building Consent for Internal and External Alterations in Association with the Decommission of Existing Bank **Location:** 9 Market Place, Leyburn, DL8 5BQ **GRANTED**
- b. **Ref:** 22/00323/Full **Proposal:** Change of Use from Former Joiners Workshop to Two Bedroom Dwelling (Amended Plans Received to Address Impact on Heritage Assets) (Revised Plans with Removed Terrace) **Location:** Former Joiners Workshop, Richmond Rd **GRANTED**
- c. **Ref:** ZD23/00247/Full **Proposal:** Proposed Rear Porch Extension **Location:** Old Church Hall, Harmby Road, Leyburn, DL8 5FE **GRANTED**

### 23.134 PLANNING APPLICATIONS AND DECISIONS – to include discussion of applications:

- a. **Ref:** ZD23/00338/Full **Proposal:** New Slurry Tower Store to Support the Farming Enterprise **Location:** Maythorne Farm, Leyburn, DL8 5HL (Extension requested 14.06.23)

*The Council discussed the application and resolved that they cannot currently make comment on the application, as the plans are factually incorrect they don't relate to the situation as it stands. The maps show that the Slurry store is in the middle of the location highlighted as a new building on previous granted planning application 18/00455/FULL. Please can NY Council clarify and revise plans to show the true location of buildings and store. Concerns were raised over the current large soil heaps; these must be removed once the development is completed.*

**Action; Cllr Sedgewick will take comments back to Planning Committee and will request a site visit.**

- b. **Ref:** ZD23/00344/Full **Proposal:** Dormer Extension to the Rear **Location:** 125 Dale Grove, Leyburn, DL8 5GA

*The Council are aware of a privacy issue and have concerns that all neighbours have not been fully consulted.*



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- c. **Ref:** ZD23/00317/NMA **Proposal:** Non Material Amendment to Planning Permission 22/00323/Full **Location:** Workshop at High Street, DL8 5AQ  
**No objections**
  - d. **Ref:** ZD23/00364/FULL **Proposal:** Change an Existing Dwelling into Bedsits and Flats to Provide Staff Accommodation **Location:** Washfold Farm Moor Road, Leyburn  
**No objections**
  - e. **Ref:** ZD23/00360/FULL **Proposal:** Installation of 2 no Fixed Glazed UPVC Frame Windows, Colour Matched to Existing Windows to be Installed into an Existing Steel Frame, Oak Clad First Floor Balcony **Location:** Kirkwood Hall Harmby Road Leyburn.  
**No objections**
  - f. **Ref:** ZD23/00375/FULL **Proposal:** Low Level Solar Panels **Location:** Mason Cottage Wensley Road Leyburn North Yorkshire

*The Council consider that the panels would be better located at the bottom of the field surrounded by screening; this would be less intrusive and then would not be seen from the road.*

**23.135 CHRISTMAS EVENT-** The Council discussed the event and Cllr Spenceley, Laws and Sedgewick agreed to assist with arrangements.

**Action:** Clerk to book the Little Bird Artisan Markets and advertise a meeting to discuss arrangements and recruit additional volunteers.

### **23.136 MARKET**

- a. **Permanent Trader Application-** The Council approved the application from Vintage Gems.

**23.137 TRAINING-** The Council discussed the Carbon Literacy training and Cllr Sanderson agreed to attend.

### **23.138 HIGHWAYS**

- a. **Traffic Regulation Order (TRO)-** The Council discussed the proposal and would support the endorsement of the following restrictions- 5am-9.30am loading bay only & a maximum stay of 30 minutes parking when the bay is not being used for loading.
- b. **Vehicle Activated Sign (VAS Sign)-** The Council discussed the initiative put forward by Cllr Sedgewick and the residents of Moor Road to

Signed:

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purchase a VAS. The sign will be funded by grants given from Yorvik Homes and the North Yorkshire Locality Budget. The Council resolved that they would accept responsibility for the VAS sign (maintenance, insurance and moving the sign).

**Action: Clerk to enquire about the cost of adding this to our insurance policy. Cllr Sedgewick to go back to NY Highways to clarify the request from residents to have 3 locations for the sign.**

- c. **30MPH Speed Limit Extension** – The Council accept and support the extension of the speed limit on Moor Road.
- d. **Planned Highways Maintenance**- The Council discussed concerns raised by residents with Cllr Sedgewick. These concerns have been raised with NY Highways and unfortunately this work cannot be rescheduled. Full access will be available to all businesses and NY Highways understood the councils concerns and need for improved consultation in the future.

### 23.139 LAND

- a. **CPT**- update from Diane Howarth appendix.

**Action: Charlotte agenda for meeting.**

- b. **Remembrance Day**- The Council approve of using the Market Place for the Remembrance Day parade on Sunday 12<sup>th</sup> November 2023.

### 23.140 THORNBOROUGH HALL

- a. **Paving repairs**- The Council resolved to appoint Mr Michael Edwicke, Dale Grove, Leyburn to carry out the repairs.

### 23.141 FINANCE

- a. Bank Reconciliation Statement dated 30<sup>th</sup> June 2023- **Approved.**
- b. Budget situation detailed in the current net position- **Noted.**
- c. Payments list (Regular Payments made since last meeting) noted and receipts list **approved.**
- d. Invoices awaiting payment- **approved.**

### 23.142 EXCLUSION OF THE PRESS AND PUBLIC

"That in accordance with the Public Bodies (Admissions to Meeting) Act 1960 (as extended by s.100 of the Local Government Act 1972), the press and public be excluded from the meeting during the consideration of the

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following matter on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Local Government Act 1972.”

The meeting will re-convened in a closed session after item 23.142 with the press and public excluded due to the nature of the business being prejudicial under the Public Bodies (Admission to Meetings) Act 1960.

- a. Contracts-** The Council discussed the concerns raised by the contractor and resolved to permit a review of the contracts in March 2024.

### **23.143 EXCHANGE OF INFORMATION-**

Cllr Spenceley expressed the importance of the Market Charter and exercising these rights.

Cllr Barker reported that the grass between Coverdale Close & Bishopdale Close needs cutting again. Concerns were raised again over the condition of the trees in this area.

***Action: Clerk to contact Yorvik Homes regarding the grass cutting and trees.***

- 23.144 DATE OF NEXT MEETING: Monday 21<sup>st</sup> August 2023,** in the Oak Room, Thornborough Hall at 7.00 p.m.

Signed:

Date:



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### Appendix

#### Draft Minutes

Can be viewed using the link below:

<https://leyburntowncouncil.gov.uk/documents/minutes-2022/>

#### Monthly Police Report – June 11<sup>th</sup> – July 10<sup>th</sup>

We do not report crimes whereby victims could be identified, for example Domestic Violence or harassment, although they are included in the totals below.

Crime of note; overnight 13<sup>th</sup> – 14<sup>th</sup> June persons used a stone to break a display window in Hawes and stole a 1970 blue Raleigh Chopper Bike.

8 - Road related offences (reports of possible OPL or manner of driving).

5 – Anti Social Behaviour (Nuisance).

3 – ASB 9personal).

32 – Abandoned calls (miss-dials).

13 - Road Traffic collisions (minor).

14 – Suspicious circumstances (door to door sellers/suspicious vehicles).

1 – Crime related incident.

9 – Violence (includes dog bites).

1 – Criminal damage.

1 – Burglary.

4 – Theft.

3 - -Fraud. ( Amazon , Sky and calls stating suspicious activity on bank accounts attempting to obtain banking details).

Members of the team will over the coming month be attending as many Parish and town council meetings, duties permitting. We will also be attending local community groups for a chat and provide advice on any security or other issues raised.

Don't forget, if you haven't already, to sign up to North Yorkshire Community messaging. To sign up please visit <https://www.northyorkshirecommunitymessaging.co.uk>. You can also catch up on the North Yorkshire Police Facebook site.

PCSO Don Watson

PC355 Heather Campbell

PCSO 5777 Sharon Diamond

PCSO 5550 Tracie Taylor-Page

Signed:

Date:



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### **Planning Items**

[ZD23/00338/FULL | Full Planning Permission for a New Slurry Tower Store to Support the Farming Enterprise | Maythorne Farm Leyburn North Yorkshire DL8 5HL \(richmondshire.gov.uk\)](#)

[ZD23/00344/FULL | Full Planning Permission for Dormer Extension to the Rear | 125 Dale Grove Leyburn North Yorkshire DL8 5GA \(richmondshire.gov.uk\)](#)

[ZD23/00317/NMA | Non Material Amendment to Planning Permission 22/00323/FULL | Workshop At High Street Leyburn North Yorkshire DL8 5AQ \(richmondshire.gov.uk\)](#)

[ZD23/00364/FULL](#)

<https://planning.richmondshire.gov.uk/online-applications/applicationDetails.do?activeTab=externalDocuments&keyVal=RWCMYWNAFY700>

[ZD23/00360/FULL](#)

<https://planning.richmondshire.gov.uk/online-applications/applicationDetails.do?activeTab=externalDocuments&keyVal=RWASAGNAFXX00>

[ZD23/00375/FULL](#)

<https://planning.richmondshire.gov.uk/online-applications/applicationDetails.do?activeTab=externalDocuments&keyVal=RWLW9JNAFY00>

1. Yorkshire Dales Millennium Trust have awarded £10,000 to Leyburn CPT equipment with caveat that the agreement is in place with North Yorkshire Council to deliver the project by March 2024. Submission created by Diane Howarth, checked and submitted by Charlotte Smith. Hence, now have £50K towards required £70K. Awaiting to hear request for UK SPF Funding as requested £30K in February 2023.
2. Agreed 'Teams Call' meeting with North Yorkshire Council this coming Friday with identified corporate director. See below for next suggested steps to make the most of this call.

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North Yorkshire Council have agreed to a 'Teams' call on Friday 21 July at 11.30am with Karl Battersby, Corporate Director of Environment as he has confirmed public toilets and parking fall under his directorate. His email quotes :

Signed:

Date:





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“As I understand it, the changing places proposal has not found favour due to the existence of other facilities close by, and the loss of car parking places on the proposed site. I am happy to arrange a discussion with yourself/the TC and other parties either on site or via teams. I realise that funding has to be spent by end of March 2024, so not long to agree the site and commission the work.”

Signed:

Date: