



LEYBURN TOWN COUNCIL

Market and Burial Authority

Minutes of the Town Council Meeting held in the Oak Room, Thornborough Hall, Monday 19th June 2023 at 7pm

Present: Cllr Holder Cllr Laws Cllr Sanderson Cllr Spenceley
Cllr Sedgwick Deputy Clerk – Ms R Hurst
6 Members of the Public

23.113 PUBLIC REPRESENTATIONS – The Council received an update on the litter pick which took place on the 17th June; thanks were given to the volunteers who attended.

A resident of Leyburn informed the Council of a new initiative that the Little White Bus have set up called the Little White Car, which provides Medical and Social Care Transport in the area.

Concerns were raised by residents over street cleaning (the area of parking on the Chemist side of the Market Place) and the broken fence by the recycling point.

Action: Clerk to report these items to NY Council.

The condition of the benches in town were reported, some are in need of refurbishment and painting.

Action: Clerk to make a list of benches and contact the families responsible for the memorial benches.

Cllr Sedgwick reported back to the Council on the meeting held with Moor Road residents over their safety concerns. Prices have been obtained for a Vehicle Activated sign and funding options are being considered.

Future Agenda item- to discuss this in detail including the maintenance of the sign once funding is secured.

23.114 APOLOGIES - Apologies received and accepted from Cllr Barker.

23.115 DECLARATION OF INTEREST – Cllr Spenceley item 23.118 c. Cllr Sanderson item 23.121.

23.116 MINUTES OF MEETING held on Monday 15th May 2023 – approved and signed as a correct record.



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23.117 REPORTS

- a. **Leyburn Police Report (appendix 1)**- Cllr Spenceley encouraged residents to join the community messaging service and report anything suspicious to 101.
- b. **Reports from Meetings Attended by Councilor's.** Cllr Spenceley and Cllr Laws attended a meeting with Mr C Thornton from North Yorkshire Council regarding parking.
Cllr Holder attended a Parish Charter meeting and the YLCA Branch meeting.
- c. **Update from the Clerk on Upcoming Events** – None.

23.118 PLANNING INFORMATION

- a. **RDC Ref: 23/00164/Full Proposal:** First Floor Extension to East Elevation to Create a Bedroom with Window to West Elevation

Location: Button Barn, Wensley Road, DL8 5ED

GRANTED

PLANNING APPLICATIONS AND DECISIONS – discussion of applications:

- b. **NY Ref: ZD23/00060/Other Proposal:** Consultation with Local Planning Authority in Respect of a Temporary Holiday Site (Maximum Number of Units Per Night 80 Including all Tents and Caravans **Location:** Craken House Farm, Mill Lane, Leyburn, North Yorkshire **No objections**
- c. **NY Ref: ZD23/00287/Full Proposal:** Demolish the Existing Garage and Replace with a Single Storey Flat Roof Extension **Location:** 6 Bolton Court, Leyburn, North Yorkshire, DL8 5HS

Cllrs felt the cladding was out of keeping with the building & surrounding area.

- d. **NY Ref: ZD23/00293/Full Proposal:** Remove Existing Conservatory from Rear of Property and Replace it with Full Width Single Storey Flat Roof Extension **Location:** 21 Cliff Drive, Leyburn, North Yorkshire, DL8 5EX

Cllrs felt the material was not in keeping with the rest of the building.

- e. **NY Ref: ZD23/00309/VAR Proposal:** Variation of Conditions 1 & 3 attached to 20/00367/Full to allow for 2 additional Glamping units and slightly larger wash house/utility block and change of pod style **Location:** Mason Cottage, Wensley Road, Leyburn **No objections**



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- f. **NY Ref:** ZD23/00300/Full **Proposal:** Front Roof Elevation to be Stripped of Existing Concrete Hardrow Slates and Fit New Concrete Slates, Colour Dark Stone **Location:** 72b High Street, Leyburn **No objections**

23.119 COMMITTEES & WORKING PARTIES

- a. The Council **resolved** to resurrect the Community & Civic Pride Working Group and the Traffic & Parking Working Group.

Action: Lead Councillors to set a meeting date.

- b. The Council **resolved** to not set up any new Committees at the present time or make any amendments to the Terms of Reference.

23.120 LAND

- a. **CPT** - The Council received an update on the CPT proposal and further funding that has become available. The Council **resolved** to write back to North Yorkshire Council to express concerns over the initial decision that has been made to support a CPT facility in Leyburn.
- b. **Parking** – The Council discussed the advice given on seeking legal advice and **resolved** to write to the Secretary of state for advice in the first instance.

23.121 CEMETERY

- a. **Cemetery charges**- The Council **resolved** that the charges are to remain the same.

23.122 PLAY AREA REPAIRS

- a. The Council **resolved** to decommission the net climbing frame.

Action: Cllr Sanderson to arrange removal of the net. Clerk to look into costs for replacing the item in the next financial year.

- b. The Council **resolved** to purchase a replacement mirage swing seat from Hags.

23.123 THORNBOROUGH HALL

- a. **Office 8** – The Council **resolved** to reimburse the cost of the damaged blind to Clarkson's Accountants.



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23.124 S137 GRANTS

- a. **Leyburn Primary School PTFA**- The Council **resolved** to give a donation of £250 towards computer equipment needed.

23.125 FINANCE

- a. Bank Reconciliation Statement dated 31st May 2023- **approved**.
- b. Budget situation detailed in the current net position- **noted**.
- c. Payments list (Regular Payments made since last meeting) **approved** and receipts list **noted**.
- d. Invoices awaiting payment- **approved**.
- e. The Council **resolved** to send a formal written final reminder to the current long standing debtor giving 14 days to make payment.

23.126 EXCHANGE OF INFORMATION

Cllr Spenceley expressed concerns over the condition of some areas rented by the pubs for outside seating.

Action: Clerk to write to tenants.

Cllr Sanderson had received a complaint from a resident in relation to the grass cuttings in the Garden Of Remembrance.

Action – Clerk to contact the Contractor to discuss this.

Cllr Sanderson queried why the Shawl Playing field gate was now padlocked- It is a requirement that all maintenance gates should be kept locked when not in use.

Cllr Laws would like to thank all the volunteers who attended the litter picking on the 17th June 2023, the event was very successful.

23.127 DATE OF NEXT MEETING- Monday 17th July 2023.



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Appendix

Draft Minutes Can be viewed using the link below:

<https://leyburntowncouncil.gov.uk/documents/minutes-2022/>

Dales Police Report Monthly Police Report – May 12th – Jun 10th

We do not report crimes whereby victims could be identified, for example Domestic Violence or harassment, although they are included in the totals below.

- 1 – Road Traffic Accident (injury)
- 14 – RTC (minor)
- 38- Abandoned calls (misdialed/pocket dials)
- 14- Suspicious Circumstances (door to door sellers/ suspicious vehicles etc.)
- 11- Violence
- 3-Antisocial Behaviour
- 4-Theft
- 1-Fraud
- 1-Burglary
- 2-Criminal damage.

In total in the reporting period, for the areas covered by Leyburn, 184 calls were received covering a variety of incidents.

Leyburn Police station coverage is an area encompassing Arkengarthdale, Swaledale from Hudswell to the border with Cumbria, Wensleydale from the Hambleton to Cumbria borders, Bishopdale, Coverdale and small off-shoot dales, as such it can be seen that it is still a low crime area.

During the reporting period the Leyburn Safer Neighbourhood Team have participated in community engagement such as assisting in a general garden tidying up at Kirkwood Hall and conducting operations with the mini police (pupils at Hawes Primary school).

Patrols were also deployed to monitor and engage with the movement of the Traveller Community on their annual move through the dales on route to Appleby Horsefair.

Up- coming events are; Cuppa with a copper at The Cornmill , Bainbridge TBC and Bakewell Askrigg 11th July giving a chance to meet the team informally for a chat.

Operation Byways will also be carried out in conjunction with our Traffic officers and the National Parks Rangers, checking on the movement of vehicles along Green lanes in the area. We are also asking that you sign up to North Yorkshire Police Community messaging. To sign up, please visit.

<https://www.northyorkshirecommunitymessaging.co.uk>. You can also view events on the North Yorkshire Police Facebook site.

PCSO Don Watson, PC355 Heather Campbell, PCSO 5550 Tracie Taylor-Page, PCSO 5777 Sharon Diamond

Signed:

Date:



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Planning Items

[23/00060/OTHER | Consultation with Local Planning Authority in Respect of a Temporary Holiday Site \(Maximum Number of Units Per Night 80 Including all Tents and Caravans\) | Craken House Farm Mill Lane Leyburn North Yorkshire DL8 5HF \(richmondshire.gov.uk\)](#)

[ZD23/00287/FULL | Full Planning Permission to Demolish the Existing Garage and Replace with a Single Storey Flat Roof Extension | 6 Bolton Court Leyburn North Yorkshire DL8 5HS \(richmondshire.gov.uk\)](#)

[ZD23/00293/FULL | Full Planning Permission to Remove Existing Conservatory from Rear of Property and Replace it with Full Width Single Storey Flat Roof Extension | 21 Cliff Drive Leyburn North Yorkshire DL8 5EX \(richmondshire.gov.uk\)](#)

[ZD23/00309/VAR | Variation of Conditions 1 and 3 Attached to Planning Permission 20/00367/FULL to allow for 2 No additional glamping units and slightly larger wash house / utility block and change of pod style | Mason Cottage Wensley Road Leyburn North Yorkshire DL8 5ED \(richmondshire.gov.uk\)](#)

[ZD23/00300/FULL | Full Planning Permission for Front Roof Elevation to be Stripped of Existing Concrete Hardrow Slates, New Breathable Felt and Laths, and Fit New Concrete Slates, Colour Dark Sone | 72B High Street Leyburn North Yorkshire DL8 5AQ \(richmondshire.gov.uk\)](#)

Signed:

Date: