



# LEYBURN TOWN COUNCIL

## Market and Burial Authority

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### MINUTES of the Town Council meeting held in the Oak Room, Thornborough Hall, Monday 20<sup>th</sup> March 2023 at 7pm

**Present:** Cllr Barker   Cllr Holder   Cllr Laws   Cllr Sanderson  
Cllr Spenceley   Clerk – MRS C Smith  
PCSO 5550 Tracie Taylor   5 Members of the public

#### 23.55      **PUBLIC REPRESENTATIONS**

Residents raised concerns over the storage of the Antiques shop items at Central Chambers and reported that the dog waste bin, opposite Kirkwood Hall, as well as the recycling bins in the Car Park needs emptying.

***Action: Clerk to report the bins to RDC.***

Concerns were voiced by residents following the recent topple testing at Leyburn Cemetery, the Council discussed these concerns in detail during Agenda item 23.62.

A volunteer from the litter pick on Saturday read out an update to the Council (appendix 2) and gave thanks to all that came along to help. Cllr Spenceley gave thanks to all the volunteers and Cllrs involved. Following on from the success of this event the Council agreed to hold more events throughout the year.

Date for summer clean up Saturday 17<sup>th</sup> June.

PCSO Tracie Taylor encouraged the local community to sign up to North Yorkshire Community Messaging. This is a free email messaging service from North Yorkshire Police and the Office of the Police, Fire and Crime Commissioner, providing news and updates on policing matters that are relevant to you and your local community. The local PCSO's will be going round properties knocking on doors in the next few weeks to discuss this service with residents. To sign up, please visit

<https://www.northyorkshirecommunitymessaging.co.uk/>.

**23.56      APOLOGIES** –received from Cllrs Amsden & Sedgwick.

**23.57      DECLARATION OF INTEREST** -Cllr Sanderson item 23.62 Cemetery.

Signed:

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**23.58 MINUTES of the Public Meeting held on Monday 30<sup>th</sup> January & ordinary held on Monday 20<sup>th</sup> February 2023-** approved and signed as a correct record.

### **23.59 REPORTS**

- a. **Leyburn Police Report-** Appendix 1.
- b. **Reports from Meetings Attended by Councilor's-** Cllrs Sanderson & Holder attended the site meeting at Hill Top Farm to walk the development site and ask questions prior to the RDC Planning Committee meeting.  
Cllr Holder attended the drop-in session at RDC regarding the draft Parish Charter and had also attended online meetings to discuss concerns over the withdrawal of funding for local bus services.
- c. **Update from the Clerk on Upcoming Events-** none.

### **23.60 PLANNING INFORMATION**

- a. **RDC Ref: 21/00095/Full Proposal:** 2 No Junior Football Pitches and Associated Parking **Location:** Near Yarker Bank Farmhouse, Moor Road, Leyburn, North Yorkshire, DL8 5LA **WITHDRAWN**
- b. **RDC Ref: 22/00017/Full Proposal:** Convert an Existing Building (Disused Badminton Court) into 3 One Bedroom Flats **Location:** Leyburn Badminton Club, High Street, Leyburn, DL8 5AQ **GRANTED**
- c. **RDC Ref: 21/00504/Full Proposal:** Conversion and Replacement of Outbuildings to Create Ancillary Accommodation and Garage **Location:** High Side, Harmby to Cow Close Road, Harmby, DL8 5HJ **GRANTED**
- d. **RDC Ref: 21/00615/Full Proposal:** House Extension and Internal Alterations **Location:** Dale Cottage, Railway Street, DL8 5BA **GRANTED**
- e. **RDC Ref: Rich-2022-16-DO Proposal:** Footpath No 20.40/24 Leyburn and Footpath 20.70/4 Wensley Diversion Order 2023 **Location:** Public Footpaths 20.40/24 and 20.70/4, Leyburn Quarry **GRANTED**

### **23.61 PLANNING APPLICATIONS AND DECISIONS –discussion of applications:**

- a. **RDC Ref: 22/00323/Full Proposal:** Change of Use from Former Joiners Workshop to Two Bedroom Dwelling (Amended Plans received to

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Address Impact on Heritage Assets) (Revised Plans with Removed Terrace) **Location:** Former Joiners Workshop, Richmond Road, Leyburn  
**The Council ratified the comments sent.**

- b. **RDC Ref: 23/00082/Full Proposal:** Single Storey, 2 Bedroomed Dwelling  
**Location:** Land Adjacent to Chestnut Cottage, Station Rise **No objections**
- c. **RDC Ref: 23/00114/Full Proposal:** Masterplan to Include One-way System, Solar Panels, Additional Saw Shed and Aggregate Recycling  
**Location:** Stone Yard, Wensley Road, DL8 5ED **No Objections**
- d. **RDC Ref: 23/00118/Full Proposal:** Rear Extension, Internal Rearrangement and Replacement Detached Garage **Location:** The Willows, Middleham Road, Leyburn, DL8 5HA **No Objections**
- e. **RDC Ref: 23/00126/Full Proposal:** Single Storey Extension with Double Garage **Location:** Throstlenest Barn, Mill Lane, DL8 5HF **No objections**
- f. **RDC Ref: 23/00141/Full Proposal:** Replace 6 Existing Wooden Georgian Single Glazed Sash Windows to Front of Property, Replace 3 Existing Wooden Single Glazed Windows at the Rear of the Property with Double Glazed UPVC Units, Replace One Existing UPVC Double Glazed Window for Bathroom at Rear of the Property, Addition of a Rear Entrance Lobby with Adjacent Toilet and Shower Room and Extension of an Outhouse to be used as a Personal Workshop  
**Location:** 1 Riseber Lane, DL8 5DQ **No objections**

### 23.62 CEMETERY

- a. **Topple testing-** The Council listened to the concerns raised by the local residents over the recent topple testing.

As a Burial Authority the Council has a duty of care to the public and contractors entering its Cemetery, the Council have a responsibility to abide by the set Legal Requirements and regulations. Topple testing was carried out 5 years ago and at that time we updated all possible family contacts on our records to inform them that the headstones needed attention. However unfortunately we do not have contact details for all the memorials in the Cemetery.

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The recent topple testing has been carried out by specialist trained operatives at the District Council and the headstones identified as structurally dangerous were carefully laid down to make them safe. The Council understand that this has caused distress to families, we apologise that advance warning of the testing was not publicised effectively and the Council will look at how it can communicate this information better in the future.

The list of headstones marked as needing attention can be viewed on the Cemetery notice board or by using the link below.

[Cemetery Condition Report March 2023](#)

The Council recognise that in some circumstances there may not be any living family members to contact, in these instances the Council would have to consider in the future including a budget within the precept to reinstate these headstones.

If you are concerned about a family headstone, or have been notified that your headstone is unsafe please contact the Town Council on [Clerk@Leyburntowncouncil.gov.uk](mailto:Clerk@Leyburntowncouncil.gov.uk) 01969622561 for further information.

### 23.63 LAND

- a. **Parking-** Deferred awaiting further detail for the re-lining of the disabled bays in the central Market Place.

### 23.64 MARKET

- a. **Little Birds Market-** For information the Saturday Little Birds Market will commence again on May 27th - 9am to 3pm.
- b. **Car Boot sale-** The Council **resolved** to approve permission for St Andrew's Church, Grinton to hold a Car Boot Sale on Monday 29<sup>th</sup> May.

### 23.65 PLAY AREAS

- a. **Remedial work-** Deferred.

- 23.66 **PUBLICATION-** The Council **resolved** to go back to the Editor of Leyburn Life to request further information on the expected donation required for the publication of the town Council meeting report. The

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Council would also like to know if the other “not for profit” organisations will also be making contributions for their articles in Leyburn Life.

### 23.67 FINANCE

- a. Bank Reconciliation Statement dated 28<sup>th</sup> February 2023- **approved**.
- b. Budget situation detailed in the current net position- **noted**.
- c. Payments list **approved** (Regular Payments made since last meeting) and receipts list **noted**.
- d. Invoices awaiting payment- **approved**.

### 23.68 EXCHANGE OF INFORMATION

Cllr Spenceley thanked the Market Trader Carrick's who attended during the bad weather.

Cllr Barker requested that we contact Yorvik Homes again regarding the replacement of the tree stakes (These are now too short and the trees will be damaged if these are not replaced). Cllr Barker also reported that the padlock off the emergency access bollards is missing.

Cllr Laws updated the Council that the Business Network has been approached by the Leyburn Arts Community Centre to arrange with the Town Council a meeting with Barclays to discuss our concerns over how business be conducted after the closure of the local branch with cash services.

Concerns were raised over the report of the delivery van to Thomas the Bakers driving without due care and attention across the paved area and Market Place on Friday mornings when the Market is setting up.

Cllr Sanderson updated the Council on the success of the litter picking event on Saturday but passed on concerns over the amount of cigarette butts outside the pubs.

***Actions Clerk to: Request Yorvik Homes replace of tree stakes, contact Barclays to request a meeting and write letters to all the pubs in Leyburn about keeping the area outside clean.***

**23.69 DATE OF NEXT MEETING: Monday 17<sup>th</sup> April 2023**, in the Oak Room, Thornborough Hall at 7.00 p.m.

Signed:

Date:



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### **Appendix**

### **Draft Minutes**

Can be viewed using the link below:

<https://leyburntowncouncil.gov.uk/documents/minutes-2022/>

### **1. Dales Police Report**

Monthly Police Report – February 7<sup>th</sup> - March 7<sup>th</sup>

Incidents of note over the last reporting period:

Overnight 28<sup>th</sup> February/ 1<sup>st</sup> March theft from St. Margaret's in Hawes

Overnight 2<sup>nd</sup> March two caravan's stolen from the Patrick Brompton area

Overnight 9<sup>th</sup> February Quad bike stolen from the Middleham area

We do not report crimes whereby victims could be identified for example, Domestic Violence or Harassment, although they are included in the totals below.

2 – Theft

3 - Abandoned calls

3 – Violence

5 – Road Traffic Collisions ( minor ).

8 – Suspicious circumstances.

1 – Fraud.

4 - Wildlife related crime

3 – Vehicle offence.

1 – Burglary

3 – Antisocial behaviour

In total in the reporting period, for the area covered by Leyburn, 53 calls were received covering a variety of incidents. Numerous calls in the Suspicious circumstances, were to do with the door to door sellers who arrive in the area, CLAIMING to be selling households goods as part of their Probation or to gain points towards an Apprenticeship scheme. Please do not feel that you are helping them in anyway, politely refuse, close the door, and call North Yorkshire Police, providing a description and if possible, any vehicle details.

We also ask that you sign up to North Yorkshire Community Messaging. This is a free email messaging service from North Yorkshire Police and the Office of the Police, Fire and Crime Commissioner, providing news and updates on policing matters that are relevant to you and your local community. To sign up, please visit

<https://www.northyorkshirecommunitymessaging.co.uk/>.

PCSO 5232 Don Watson, PC 355 Heather Campbell, PCSO 5550 Tracie Taylor – Page, PCSO 5777 Sharon Diamond

Signed:

Date:





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### **2. Big Spring Clean 18<sup>th</sup> March 2023- update from a volunteer**

Thank you to everyone who turned up on Saturday to collect the litter in some of the hotspots in Leyburn. Groups went off in all directions and made a big difference to those areas. Well done all.

There were 30 bags to pick up at the end of the two hours which was satisfying in one respect but depressing in another.

What was found was no surprise. Endless cigarette ends (which take 14 years to decompose), dog poo in neatly wrapped knotted plastic bags (Who are these people?), coloured wires left behind beside telegraph poles and junction boxes which are even harder to pick up than the cigarette ends. Hard and soft plastic which is breaking up into tiny pieces and thin strips the longer it is left on the ground. Shredded paper appears to becoming a problem. It only takes one bag to escape or the bin to be insecure and its contents can be blown far and wide. Shredded paper is impossible to pick up when it gets damp.

There are pleasant places to sit around Leyburn and it would be good if people could sit and be impressed by the cleanliness and tidiness of the town rather than the bottles, wrappers, cartons, cigarette ends, wires, fastenings, plastic bags etc. Is it not the responsibility of the landowners and businesses to keep the areas around their curtilage tidy as it is with ourselves and our properties?

Let's make Leyburn one of the cleanest and tidiest in North Yorkshire.

Signed:

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### **Planning Items**

[23/00082/FULL | Full Planning Permission for Single Storey, Two Bedroom Dwelling on Land Adjacent to | Chestnut Cottage Station Rise Leyburn North Yorkshire DL8 5BZ \(richmondshire.gov.uk\)](#)

[22/00323/FULL | Full Planning Permission for Change of use from Former Joiners Workshop to Two Bedroom Dwelling \(Amended Plans Received to Address Impact on Heritage Assets\) \(Revised Plans with Removed Terrace\) | Former Joiners Workshop Richmond Road Leyburn North Yorkshire \(richmondshire.gov.uk\)](#)

[23/00114/FULL | Full Planning Permission for Proposed Masterplan to Include One-Way System, Solar Panels, Additional Saw Shed and Aggregate Recycling | Stone Yard Wensley Road Leyburn North Yorkshire DL8 5ED \(richmondshire.gov.uk\)](#)

[23/00118/FULL | Full Planning Permission for Rear Extension, Internal Rearrangement and Replacement Detached Garage | The Willows Middleham Road Leyburn North Yorkshire DL8 5HA \(richmondshire.gov.uk\)](#)

[23/00126/FULL | Full Planning Permission for Single Storey Extension with Double Garage | Throstlenest Barn Mill Lane Leyburn North Yorkshire DL8 5HF \(richmondshire.gov.uk\)](#)

[23/00141/FULL | Full Planning Permission to Replace 6 Existing Wooden Georgian Single Glazed Sash Windows to Front of Property with Double Glazed UPVC Sash Windows, Colour and Style to Match Adjacent Property \(3 Riseber Lane\), Replace 3 Existing Wooden Single Glazed Windows at the Rear of the Property with Double Glazed UPVC Units, Replace One Existing Double Glazed UPVC Window for Bathroom at Rear of the Property, Addition of a Rear Entrance Lobby with Adjacent Toilet and Shower Room and Extension of an Outhouse to be used as a Personal Workshop | 1 Riseber Lane Leyburn North Yorkshire DL8 5DQ \(richmondshire.gov.uk\)](#)

### **Little Bird Market Dates 2023**

Confirmed dates are as follows: 27<sup>th</sup> May, 24<sup>th</sup> June, 22<sup>nd</sup> July, 26<sup>th</sup> August, 23<sup>rd</sup> September, 21<sup>st</sup> October & 25<sup>th</sup> November.

Signed:

Date: