



LEYBURN TOWN COUNCIL

Market and Burial Authority

MINUTES of the Town Council meeting held in the Oak Room, Thornborough Hall, Monday 15th May 2023 at 8pm

Present: Cllr Barker Cllr Holder Cllr Laws Cllr Sanderson
Cllr Sedgewick Deputy Clerk – MS R Hurst
2 Members of the public

23.98 **PUBLIC REPRESENTATIONS**

A resident has raised concern about the lack of a waste bin on Railway Street Public Conveniences and issues around the use of the conveniences.

Action – Clerk to obtain quotes for a replacement bin.

Residents also raised concerns over the empty HSBC building and now the Barclays bank building.

Cllr Sedgwick updated the Council on the following:

A response had been received from Highways in relation to HGVs coming through Leyburn and that Moor Road residents were looking at the possibility of a Vehicle activated sign.

Legal advice has been requested from North Yorkshire Council to assist with a solution to the parking in Leyburn.

23.99 APOLOGIES– Apologies received and accepted from Cllr Spenceley.

23.100 DECLARATION OF INTEREST– None.

23.101 MINUTES OF MEETING held on Monday 17th April 2023 – **approved** as a correct record.

23.102 REPORTS

a. Leyburn Police Report.

b. Reports from Meetings Attended by Councilor's- Cllr Holder attended the Parish Charter Working group.

c. Update from the Leyburn Town Plan Groups- None.

d. Update from the Clerk on Upcoming Events

Murphy's Fair- Friday 19th - Sunday 21st May

The Annual Parish Meeting -Tuesday 23rd May at 7.00.pm

Signed:

Date:



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Little Birds Artisan Market- Saturday 27th May

23.103 PLANNING INFORMATION

RDC Ref: 23/00055/Full **Proposal:** Replacement of Single Glazed Hardwood Windows, to the Rear of the Property, with new Double Glazed UPVC Units **Location:** 2 St Matthews Terrace, Harmby Road, Leyburn, North Yorkshire DL8 5EL **GRANTED**

RDC Ref: 23/00126/Full **Proposal:** Single Storey Extension with Double Garage **Location:** Throstlenest Barn, Mill Lane, Leyburn, North Yorkshire, DL8 5HF **GRANTED**

RDC Ref: 23/00118/Full **Proposal:** Rear Extension, Internal Rearrangement and Replacement Detached Garage **Location:** The Willows, Middleham Road, Leyburn, DL8 5HA **GRANTED**

RDC Ref: 22/00743/Full **Proposal:** Create Obscurely Glazed, Non Opening Window to First Floor Bedroom **Location:** Fitzroy House, Love Lane, Leyburn, DL8 5DB **GRANTED**

RDC Ref: 23/00046/Full **Proposal:** Conversion of attached single garage to form living accommodation for the dwelling including replacement of the garage door with a bay window **Location:** 15 Coverdale Close, Leyburn, DL8 5NN **GRANTED**

RDC Ref: 22/00857/Full **Proposal:** Convert an Existing Building to Create Additional Living Space Including a Bedroom and Living Area, Removal of an Existing Building and the Creation of a New General Purpose/Agricultural/Domestic Building **Location:** Shawl Cottage, Wensley Road, Leyburn, North Yorkshire, DL8 5BN **GRANTED**

RDC Ref: 23/00032/Full **Proposal:** Create a Detached Garage with Storage, Office and Workshop Space **Location:** 2 Riseber, Leyburn, North Yorkshire, DL8 5DF **GRANTED**

23.104 PLANNING APPLICATIONS AND DECISIONS

NY Ref: ZD23/00216/VAR **Proposal:** Variation of Condition 1, 12 and 13 Attached to Planning Permission 21/00671/Full to Amend the Material of the Windows and Doors from Timber to High Quality

Signed:

Date:



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Residence UPVC **Location:** Land to the East Of Trevor Cottage, Richmond Road, Leyburn **No objections**
NY Ref: ZD23/00223/LBC **Proposal:** Listed Building Consent for Internal & External Alterations in Association with the Decommission of Existing Bank **Location:** 9 Market Place, DL8 5BQ **No objections**
NY Ref: ZD23/00222/Full **Proposal:** Internal & External Alterations in Association with the Decommission of Existing Bank **Location:** 9 Market Place, Leyburn, DL8 5BQ **No objections**
NY Ref: ZD23/00247/Full **Proposal:** Rear Porch Extension **Location:** Old Church Hall, Harmby Road, Leyburn **No objections**
NY Ref: ZD23/00266/Full **Proposal:** Masterplan to Include One-way System, Solar Panels, Additional Saw Shed and Aggregate Recycling **Location:** Stone Yard, Wensley Road, Leyburn, North Yorkshire TBC as already discussed in March 2023- application 23/00114/FULL was made invalid and returned to the applicant. **No objections**
NY Ref: ZD23/00265/Full **Proposal:** Extension and Loft Conversion **Location:** 17 Riseber, Leyburn, North Yorkshire, DL8 5DF **No objections**

23.105 LIBRARY- We are pleased to report that the repair works in the Library are now complete and the Library is open. The Council gave thanks to the contractor Mr Andrew Foster and his team, they have done an excellent job.

23.106 MARKET TRADER APPLICATIONS – The Council **resolved** to accept the application from Dreamtribe to become a permanent trader.

23.107 PLAY AREAS

a. Operational inspections- The Council **resolved** to appoint Streetscape to complete the operational Play Area inspections.

23.108 THORNBOROUGH HALL

a. Update – All offices are now occupied.

b. Office 8 –Cllr Sanderson confirmed that he had been out onto the roof and cleared the guttering at the front of the building as one of the outlets had been blocked causing the leak. The Council **resolved** to reimburse Clarkson’s accountants for the damage to their blind and obtain quotations for the cleaning of the carpet.

Signed:

Date:



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- c. **Cash Point-** The Council discussed the enquiry from Barclays bank about possible locations for a cash point and hope that an alternative location can be found for this in central Leyburn.
- d. **Repair & paint windows-** The Council **resolved** to accept the revised quotation received from Mr Sean Taylor.

23.109 UTILITIES- The Council **resolved** not to take a 3 year fixed contract and will request prices for a 1 year contract. The management of all utility contracts and lining up of the contracts will be discussed again at a future meeting.

Action – Clerk to obtain quotes for one-year contracts and send to Councillors for discussion.

23.110 FINANCE

- a. Bank Reconciliation Statement dated 30th April 2023 **approved**.
- b. Budget situation detailed in the current net position **noted**.
- c. Payments list (Regular Payments made since last meeting) **approved** and receipts list **noted**.
- d. Invoices awaiting payment **approved**.
- e. Subscription to the YLCA for 2023-24 **approved**.

23.111 EXCHANGE OF INFORMATION

Cllr Barker expressed further concern that there was still no tree stakes to support the trees between Coverdale and Bishopdale Close and that the grass also needs cutting. Cllr Barker also reported that there were two loose paving slabs which were a trip hazard on the Dale Grove estate.

Action – Clerk to contact Yorvik Homes regarding the trees and grass cutting. Report the loose paving slabs to highways.

Cllr Holder updated the Council that the Jubilee Tree planted is thriving.

23.112 DATE OF NEXT MEETING – Annual Parish Meeting Tuesday 23rd May at 7pm and the ordinary Council meeting Monday 19th June at 7.00pm

Signed:

Date:



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Appendix

Draft Minutes

Can be viewed using the link below:

<https://leyburntowncouncil.gov.uk/documents/minutes-2022/>

Monthly Police Report –April 7th - May 12th

Incidents of note over the reporting period:

Overnight 05th/06th May Theft of Landrover from Leyburn.

Overnight 05th/06th May Theft of two Catalytic converters from vehicles in Carlton

We do not report crimes whereby victims could be identified for example Domestic Violence or harassment, although they are included in the totals below.

8 –Theft

40 - Abandoned calls

9 – Violence

17 – RTC (minor)

1 – RTC (Injury)

15 – Suspicious Circumstances (door to door sellers /vehicles etc.)

6 – Fraud /attempts to gain banking details by phone calls.

3 – Wildlife incidents (one possible poaching of Hen Harrier – protected species

2 – Anti Social Behaviour

4 – Criminal Damage

5 – Road related incidents (manner of driving)

1 – Burglary.

In total in the reporting period, for the areas covered by Leyburn, 190 calls were received covering a variety of incidents.

We are also asking that you sign up to North Yorkshire Police Community Messaging, don't worry, it's free.

This is a free messaging service from NYP and the office of the Police and Crime Commissioner, providing news and updates on policing matters that are relevant to you and your local community. To sign up, please visit.

<https://www.northyorkshirecommunitymessaging.co.uk>.

PCSO Don Watson

PC355 Heather Campbell

PCSO 5550 Tracie Taylor- Page

PCSO 5777 Sharon Diamond

Signed:

Date:



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Planning Items

[ZD23/00216/VAR | Variation of Conditions 1, 12 and 13 Attached to Planning Permission 21/00671/FULL to Amend the Material of the Windows and Doors from Timber to High Quality Residence UPVC | Land To The East Of Trevor Cottage Richmond Road Leyburn North Yorkshire DL8 5DN \(richmondshire.gov.uk\)](#)

[ZD23/00223/LBC | Listed Building Consent for Internal and External Alterations in Association with the Decommission of Existing Bank | 9 Market Place Leyburn North Yorkshire DL8 5BQ \(richmondshire.gov.uk\)](#)

[ZD23/00222/FULL | Full Planning Permission for Internal and External Alterations in Association with the Decommission of Existing Bank | 9 Market Place Leyburn North Yorkshire DL8 5BQ \(richmondshire.gov.uk\)](#)

[ZD23/00247/FULL | Full Planning Permission for Proposed Rear Porch Extension | Old Church Hall Harmby Road Leyburn North Yorkshire DL8 5FE \(richmondshire.gov.uk\)](#)

[ZD23/00266/FULL | Full Planning Permission for Proposed Masterplan to Include One-Way System, Solar Panels, Additional Saw Shed and Aggregate Recycling | Stone Yard Wensley Road Leyburn North Yorkshire DL8 5ED \(richmondshire.gov.uk\)](#)

[ZD23/00265/FULL | Full Planning Permission for Extension and Loft Conversion | 17 Riseber Leyburn North Yorkshire DL8 5DF \(richmondshire.gov.uk\)](#)

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