



LEYBURN TOWN COUNCIL

Market and Burial Authority

Minutes of the Town Council Meeting held in the Oak Room, Thornborough Hall, Monday 20th November 2023 at 7pm

Present: Cllr Henry Cllr Holder Cllr Laws Cllr Sanderson
Cllr Spenceley 5 Members of the Public
Clerk – MRS C Smith Assistant Clerk- MRS S Fowler

Cllr Spenceley opened the meeting and welcomed our new Assistant Clerk Sarah Fowler.

23.191 PUBLIC REPRESENTATIONS - Cllr Spenceley clarified the rules of public representations.

Members of the public reported the condition of the Market Shelter windows, benches around the War Memorial, overgrown Hedges on Station Rise obstructing the path and that the road was not cleared properly of debris following the accident outside ST Matthews Church.

Members of the public raised concerns over accessibility to shops due to items obstructing the pavements, the Council updated the residents that this was the responsibility of NYC and that they should raise this directly with NYC or the NYC Councillor as the local representative.

It was requested that the Council ensure that there is a PA system in place for next year's Remembrance Sunday service.

Actions: Clerk to write letter to resident re overgrown hedge and contact NYC Highways regarding the glass and debris left on the road following the accident.

23.192 APOLOGIES - none.

23.193 DECLARATION OF INTEREST - none.

23.194 MINUTES OF MEETING HELD ON MONDAY 18TH SEPTEMBER (AMENDED) & MONDAY 16TH OCTOBER 2023-approved and signed as a correct record.



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23.195 REPORTS

- a. **Leyburn Police Report-** *(Appendix 1)*.
- b. **Reports from Meetings Attended By Councilor's.** Cllr Holder updated the Council that the community shed has arrived and has been put in situ at TOSH. Cllr Holder attended the YLCA branch meeting and updated the Council on the Levelling up act.
Cllr Henry organised a meeting with Cllr Sedgewick to discuss concerns over the local bus services and has a meeting scheduled with Procter's Coaches to discuss the current service.
Cllr Laws & Sanderson attended meetings for the organisation of the Christmas Festival.
Cllr Spenceley attended the Oak leaf service on Sunday 12th November at Ripon Cathedral.
- c. **Update from the Leyburn Town Plan Groups.** Cllr Spenceley clarified that future updates from the town plan groups should be sent by email to the lead Cllr for them to provide the update in the meeting.

Civic pride group update

Changing Place Project- Diane Howarth met with Rishi Sunak and requested an extension on the completion date for the CPT- we are pleased to update you all that an extension has been granted until the 30th June 2024. The two revised quotes have been received splitting out the groundworks. Work is ongoing to secure further funding and to obtain written agreement from NYC for lease of the land.

A better Leyburn Project- Thanks were given to all who came on November 5th. We spent time weeding in several areas in the main squares and filled 12 bags with weeds and collected litter which filled two bags. What a difference it has made clearing the kerbs and gutters around the squares. Time and effort were spent on tidying up and around the Cenotaph. Some individuals have collected litter and weeded on other days. E.g., Road down to Wensley. Well done all. Some tools have been handed in at Thornborough Hall, but we still need more, such as brooms, hoes, and hand tools.

The next workday is Sunday January 7th, 2024 all welcome.



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A full report of progress was provided (Appendix 2). Volunteers requested that the Market Store is cleared out as soon as possible so this space can be utilised for equipment and that the redundant finger posts for the TIC & Catholic School are removed.

Actions: Clerk to send the sign audit to NYC Highways. Contact Cllr Sedgewick regarding funding from the locality budget.

d. Update from the Clerk on Upcoming Events- Wensleydale Young Musician of the year Saturday 2nd December 2023, St Matthews Church. Leyburn. Entry from 9.30am, competition begins 10.30am.

More information available at <https://www.wensleydale.org/>

23.196 PLANNING INFORMATION

a. REF: ZD23/00484/FULL PROPOSAL: Internal Alterations to Ground Floor Layout to Relocate Bathroom and Extend Kitchen, Addition of Dormer Roof at Rear for First Floor Bathroom and Alterations to First Floor Layout to Provide Access to Loft Space Over Garage, New Bathroom from Existing First floor Bedroom, New Windows and Drainage etc

LOCATION : 19 Cliff Drive Leyburn DL85EX

GRANTED

b. REF: ZD23/00492/FULL PROPOSAL: Conversion of Garage to Form Additional Living Accommodation, Installation of Multifuel Stove and Flue, Installation of Solar PV on the Roof, Change of Porch Roof to GRP and Porch Timber Windows Replaced with Upvc. **LOCATION :** 13 Cliff Drive Leyburn, DL8 5EX

GRANTED

23.197 PLANNING APPLICATIONS AND DECISIONS

a. REF: ZD23/00555/Full PROPOSAL: Replacement Wooden Windows with UpVC Windows Location: 2 Manor Court, Leyburn, North Yorkshire No objections, as long as in line CAG

b. REF: ZD23/00569/FULL Officer Date Harriet Westwood 31 October 2023 Dear Sir/Madam PROPOSAL: Proposed extension and loft conversion **LOCATION:** 17 Riseber Leyburn DL8 5DF

NO OBJECTION

23.198 EVENTS- Leyburn Christmas festival Saturday 25th November 10am-6.30pm.



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23.199 HIGHWAYS INFORMATION- PLANNED ROAD CLOSURE NOTIFICATION - 42595 - Brentwood, Leyburn

The Closure will be in place for a period of 5 days between 27th November 2023 and 1st December 2023 to allow Northern Powergrid to provide a new electric connection. Road plates will be on site to provide access as needed, as there is no diversion route available.

23.200 KELBERDALE TOILETS- Update the annual deep steam clean of the toilets has been completed. Unfortunately, there has been some recent vandalism to the gents' toilets.

23.201 LAND- The Council discussed the tree report and requested that the working party highlight items that the group can complete and items that will require a specialist tree surgeon.

Future Agenda item: to discuss the recommendations from the working party.

23.202 MARKET – The Council **approved** of the following dates for the Little Bird Artisan Markets 2024; 23rd March, 27th April, 25th May, 22nd June, 27th July, 24th August, 21st September, 26th October and request 30th November for a Christmas Market.

23.203 THORNBOROUGH HALL

- a. **LTC and Thornborough Hall Building Christmas Opening Hours** – The Council **resolved** to that Thornborough Hall will be closed for the Christmas period from, Monday 25th December re opening on Tuesday 2nd January 2024.
- b. **Automatic Door Service contract-** The Council **resolved** to sign a 3-year contract with NE Door Support.

23.204 UNITARY AUTHORITY – The Council discussed the Let's Talk Money Consultation and **resolved** to complete the survey as individuals.

23.205 WORKING GROUPS- The Council **resolved** to adopt the drafted terms of reference for the working parties.



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23.206 S137 GRANTS- The Council *resolved* to grant £250 to the Wensleydale tournament of song.

23.207 FINANCE

- a. **Payments by QR code-** The Council *resolved* to use SumUp for payments.
- b. **Bank Reconciliation Statement dated 30th October 2023-** approved.
- c. **Budget situation detailed in the current net position-** noted.
- d. **Payment's list (Regular Payments made since last meeting) and receipts list-** noted.
- e. **NJC Payscale for 2023-24-** noted.
- f. **Invoices awaiting payment-** approved.

23.208 EXCHANGE OF INFORMATION – Cllr Spenceley thanked Cllr Sanderson, James Sanderson, Barrie Pearson, Jeff Smith, Garry Beswick and Pete Simpson who assisted to put up the Town Christmas tree.

The Council discussed the remembrance service and thanked the volunteers and Cllrs that assisted with the road closure.

23.209 PRECEPT MEETING DATES- The Council agreed to hold a meeting on Monday 2nd December at 7pm in the Library to discuss the 2024/25 budget.

23.210 DATE OF NEXT MEETING: Monday 11th December 2023, in the Oak Room, Thornborough Hall at 7.00 p.m.



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Appendix

Monthly Police Report – October 7th – November 4th

We do not report crimes whereby victims could be identified, for example Domestic Violence or Harassment although they are included in the totals below.

Crimes of note; Overnight 7th October a Quad bike was stolen from the Marske area. Reported 8th October, theft of money from the parking honesty box at Gunnerside. Overnight 3rd November a container belonging to Wensleydale Railway was broken into and approx. £6,000 of tools and equipment was stolen.

10 - Concern for Safety

3 – Fraud (on line /phone)

10 - Road Traffic Collision (minor)

4 – Theft

2 – Burglary

7 – Violence (including animals)

2 – Hoax Emergency calls

15 – Abandoned Calls

7 – Anti Social Behaviour (personal)

2 – ASB (nuisance)

3 – Lost/Found Property (Dogs and Bikes)

4 – Wildlife (Raptors)

1 – Stalking/Harassment

6 - Road related offences (manner of driving/vehicles without tax or insurance and possible OPL)

1 – Drug related offence

3 – Reports of missing Persons

14 – Suspicious Circumstances

10 – Highway Disruptions (Floods/Trees/Animals)

In total 118 calls were received reporting either the above or making General enquiries.

The Team continue attending Parish/ Council meetings and local Community groups, duties permitting.

You can sign up to North Yorkshire Community messaging by visiting the NYP site or if you wish contact me, Donald.watson@northyorkshire.police.uk providing your First Name, Last Name, House Number/Name, Postcode, Mobile number and email address and I will sign you up.

Stop Scams UK. Call 159 if you think someone is trying to trick you into handing over money or personal details – stop, hang up and ring 159 to speak directly to your Bank. It works in the same way as 101 for the Police or 111 for the NHS.

PCSO 5232 Don Watson, PC355 Heather Campbell, PCSO 5777 Sharon Diamond, PCSO 5550 Tracie Taylor- Page.



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Report A Better Leyburn (ABL)

Thanks to all who came on November 5th. We spent time weeding in several areas in the main squares and filled 12 bags with weeds and collected litter which filled two bags. What a difference it has made clearing the kerbs and gutters around the squares. Time and effort was spent on tidying up and around the Cenotaph. Some individuals have collected litter and weeded on other days. E.g. Road down to Wensley. Well done all.

Some tools have been handed in at Thornborough Hall but we still need more, such as brooms, hoes, and hand tools.

The next workday is Sunday January 7th 2024, all welcome.

Trees in the Main Square- The report about the condition of the trees has been sent to all members of the Council with suggestions for future actions. This is a priority for the group and actions need to be taken as soon as possible. The trees need us now. Thanks to Derek Patch for writing such a thorough report.

The Pod- There have been some interesting emails which give hope to the possibility of repairs to this important structure. Have young people been involved? Could they take responsibility? What is happening now?

Halloween posters- As expected we are having to clear these posters and the mess that they have left behind. Has a complaint been made to the company responsible?

Lamp posts- We continue to clear the detritus off the lamp posts.

Market Store- There is still not enough space suitable for storing our increasing amount of equipment. Is there any news of removing the things no longer needed in the future?

Tourist Information Boards- Who checks and clears the old information and when is this done? They seem to get very full and cluttered and therefore hard to read. Any chance of another information board?

Library- There is now a display in the Library advertising the group, when it meets and contact details. Information continues to be put on Facebook and on the boards in the square and in the windows of various businesses.

Signage- Our past report lists signs that need to be removed for a variety of reasons. One redundant post is dangerous. Those which are inaccurate need bolting. Can we take action to ensure these signs are altered or removed before the end of the year? Highways to be contacted to ask when they can be removed.

Benches- The containers have arrived so hopefully the state of the benches will soon be considered.

Precept- Is there budget for the group in 2024/25?