



LEYBURN TOWN COUNCIL

Market and Burial Authority

Minutes of the Town Council Meeting held in the Oak Room, Thornborough Hall, Monday 18st September 2023 at 7pm

Present: Cllr Laws Cllr Holder Cllr Spenceley Cllr Sedgwick
Deputy Clerk – MS R Hurst PCSO D Watson 7 Members of the Public

23.162 PUBLIC REPRESENTATIONS

Residents expressed concerns over weeds growing on the cobbled areas, the ongoing parking issues and continued use of electric scooters on the pavements in Leyburn. The Police confirmed that it is illegal to operate an electric scooter on any public road, pavement or cycle lane, if caught the scooter can be seized.

Cllr Sedgwick updated the Council that the zebra crossing re painting is part of the safer roads project, but Highways have agreed to refresh the paint weather permitting the week commencing 25 September 2023.

Action – Deputy Clerk to contact the Pub Table tenants reminding them of their responsibilities to keep the areas tidy

Cllr Sedgwick invited Leyburn Town Councillors to attend an event at Tenants on the 21st November at 10.30am to meet with Broadacres alongside North Yorkshire Council, where Councillors would have the opportunity to have an insight into the running of Kirkwood Hall.

A member of the Civic pride working group asked for clarification the powers and Terms of Reference for the Town Council working groups.

Action: Clerk to draft TOR to clarify to group members.

23.163 **APOLOGIES** – Apologies received and accepted from Cllr Sanderson.

23.164 **DECLARATION OF INTEREST** -To receive any **Declaration of Interest** under the Council’s Code of Conduct or Members’ Register of Interest.

23.165 **MINUTES OF MEETING held on Monday 21st August 2023** –
Approved as a correct record.

Signed:

Date:



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23.166 REPORTS

- a. **Leyburn Police Report (appendix).**
- b. **Reports from Meetings Attended By Councilor's.** Cllr Holder attended a meeting regarding local bus services and the Leyburn Medical Practice PPG AGM.
Cllr Laws attended a series of webinars hosted by NYLEP on potential funding opportunities.
- c. **Update from the Leyburn Town Plan Groups.**
The Community and Civic Pride working group- met on the 12th September. The group has set a regular “work day” as the first Sunday of the month (omitting December, March, June & September) to meet and focus on litter picking and weeding.
A number of areas have been identified to work on to improve the appearance of Leyburn.
Parking - The Council were informed by Cllr Sedgewick that North Yorkshire Council will be sending information out on a parking strategy for North Yorkshire and a meeting will be arranged following its distribution to stakeholders.
- d. **Update from the Clerk on Upcoming Events.** The Christmas Event will be held on Saturday 25th November 2023 11am-7pm in Leyburn.

23.167 PLANNING APPLICATIONS AND DECISIONS

- a. **Ref: ZD23/00457/Full Proposal: Replace Rear Access Door from Utility with New Sash Window to Same Width and Brick Below to Match Existing Rear Elevation of Utility Room and Replace Kitchen Window to West Side Elevation with Sliding Patio Doors to Same Width and Top Height Location: The Mance, 3 St Matthews Terrace, Harmby Road, Leyburn, North Yorkshire, DL8 5EL** **No Objections**

23.168 CHANGING PLACES TOILET

- a. Diane Howarth provided an update on the CPT facilities- a new site location has been identified within the Car Park, the Council are awaiting information on the location of electricity and water services in that area.

Signed:

Date:



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23.169 EVENTS

- a. **Remembrance Day** - The Council **resolved** to appoint Community TM LTD to provide traffic management. The Business Association have agreed to grant £150 to cover half the costs.
- b. **Purchase of the wreaths** – The Council **resolved** to purchase the wreaths for Remembrance Day from the Chairman’s allowance.
- c. **Bonfire** - The Council **resolved** to grant permission to use the Shawl Playing Field for Leyburn Bonfire.
- d. **Christmas Event**- Cllr Laws updated the Council on plans for this year’s Christmas event. The theme of the event will be the Christmas tradition of elves. There will be a trail around Leyburn for Businesses to participate in and a number of businesses in Leyburn had kindly agreed to fund an appearance from Santa’s Reindeers. There will be entertainment on the day, along with an Artisan Market and a series of craft workshops in the weeks leading up to and following the event.
- e. **Town Christmas Trees** - The Council **resolved** to purchase Christmas Trees from Mr Fawcett, Askrigg.
- f. **Donation of Christmas Trees** – The Council **resolved** to purchase Christmas Trees for Kirkwood Hall and Thornborough Hall Gardens from the Chairman’s Allowance.

23.170 HIGHWAYS

- a. **Speed limit extension for Moor Road** – The Council **resolved** to support this initiative.

23.171 THORNBOROUGH HALL

- a. **Lift Repairs** - The Council **resolved** to appoint Pickering Lifts to carry out the repair work.

23.172 S137 GRANTS

- a. **Bonfire** – Councillors discussed the S137 grant request from the Round table and resolved to grant £500.
- b. **Christmas event** – The Council discussed making a S137 grant for this year’s Christmas Festival and **resolved** to defer this item to the October meeting.

Signed:

Date:



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23.173 FINANCE

- a. **Internal Audit** - The Council **resolved** to appoint Account Ant as the Internal Auditor for 2023-24.
- b. Bank Reconciliation Statement dated 31st August 2023 **approved**.
- c. Budget situation detailed in the current net position **noted**.
- d. Payments list (Regular Payments made since last meeting) **approved** and receipts list **noted**.
- e. Invoices awaiting payment **approved**.

23.174 EXCHANGE OF INFORMATION – None.

23.175 DATE OF NEXT MEETING: **Monday 16th October 2023**, in the Oak Room, Thornborough Hall at 7.00 p.m.

Signed:

Date:



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Appendix

DRAFT Minutes

Can be viewed using the following link

<https://leyburntowncouncil.gov.uk/documents/minutes-2023/>

Monthly Police Report – August 10th – September 8th

We do not report crimes whereby victims could be identified, for example Domestic Violence or Harassment although they are included in the totals below.

Crimes of note; Weekend of 12th/13th August approximately 10,000 Litres of fuel stolen from Wensley Quarry. 4th Sep a Quad bike was stolen from the Middleham area. Overnight 5th Sep a Quad bike was stolen from the Stainton area. 7th Sep a motor vehicle was stolen from Ulshaw area.

1-Stolen Motor vehicle

6-Highway disruption (Live stock in road)

7-Concerns for safety (Missing persons)

3-Road Traffic Collisions (Serious)

8-Road Traffic Collision (Minor)

2-Fraud (On line)

8-Violence

5-Theft

34-Abandoned calls (Pocket dials)

1-Poaching

5-Criminal damage

3-Burglary

14-Suspicious Circumstances (sus vehicles or persons)

6-Antisocial behaviour

3-Wildlife (Raptors)

6-Road related offences (manner of driving/vehicles without tax or insurance including 1 arrested for OPL)

In total 166 calls were received reporting either the above or making General enquiries. The Team will continue attending Parish/Town council meetings and local community groups, duties permitting.

You can sign up to North Yorkshire Community messaging by visiting the NYP site or if you wish contact me, Donald.watson@northyorkshire.police.uk providing your First Name, Last Name, House number/Name, Postcode, Mobile number and email address and I will sign you up.

If you are reporting an incident please report via the Force Control Room on 101 or 999 for emergency.

PCSO 5232 Don Watson. PC355 Heather Campbell. PCSO Sharon Diamond. PCSO 5550 Tracie Taylor-Paige

Signed:

Date:



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Report - A Better Leyburn Group October 2023

We have changed our name to *A Better Leyburn* which we think is more appropriate.

The logo will be the Market Shelter (the bus shelter to many of us) so look out for that in the near future. We had a successful weeding and litter picking session on 1st October and were very satisfied with the results. Passers-by appreciated our efforts. "Leyburn is cleaner than Buxton". We were joined by three police cadets and a pupil from Wensleydale School. Other areas have been spruced up too in individual sessions and lamp posts stripped of the various strings and ties left behind by various organisations. The sorry state of some of the trees in the squares has been noted and one member of the group is preparing a report so that we can improve their conditions and appearance. The group needs tools and are asking if you have any spare hoes, spades, dustpans and brushes, yard brushes, trowels, buckets and old knives. These can be handed in at Thornborough Hall. The next *A Better Leyburn* session will be Sunday 5th November at 9am meeting at The Town Hall Steps. It is amazing what a group of people can do in two hours. You will see us in our new high vis jackets which are proving to be a conversation stopper. Come along even if it is only for a short time. The buildings and tourist information will become a focus besides the condition of the benches, signage, litter and weeds in Leyburn.

Signed:

Date: