



LEYBURN TOWN COUNCIL

Market and Burial Authority

Minutes of the Extraordinary Meeting held in the Library, Thornborough Hall, Tuesday 2nd April 2024 at 7pm.

Present: Cllr Holder Cllr Laws Cllr Sanderson Clerk Mrs C Smith
PC Heather Campbell & PCSO Sharon Diamond 2 Members of the public

24.69 ELECTION OF CHAIRMAN 2023-24- The Council elected Cllr Richard Sanderson as Chairman for the remainder of 23-24.

24.70 ELECTION OF VICE CHAIRMAN 2023-24- The Council elected Cllr Alison Laws as Vice Chairman for the remainder of 23-24.

Declaration of Acceptance of Office to be signed by the newly elected Chairman and Vice-Chairman.

24.71 APOLOGIES - None

24.72 DISCLOSURES OF INTEREST- None.

24.73 CO-OPTION OF TOWN COUNCILLORS -To receive written applications for the office of Parish councillor and to Co-opt a candidate to fill the existing vacancy.

- a. **Applications** – The Council discussed the written application received with the candidate.

The meeting re-convened after item 24.73 with the press and public excluded in accordance with the Local Government Act 1972 para. 12 Schedule 12A part 1.

- b. **Appointment of new Members** - The Council resolved to duly elect Carol-Ann Howe onto Leyburn Town Council.

24.74 COMPLAINTS- The Council discussed the complaint received and resolved to cancel the users future Oak Room bookings.

24.75 FREEDOM OF INFORMATION REQUEST- The Council discussed the request received and resolved that Under Section 31 of the Freedom of information Act the Town Council will not disclose the information requested.

24.76 POLICIES- Policies for review at the next meeting

- Current Oak Room Hire Agreement
- Complaints Policy
- Freedom of Information Request Policy

Signed:

Date: